

Minutes of the first meeting of the Wanaka Community Board following the triennial election held in the Armstrong Room, Lake Wanaka Centre, Ardmore Street on Tuesday 2 November 2016 commencing at 1.30pm.

Present:

Ms Rachel Brown, Ms Ruth Harrison, Mr Quentin Smith and Mr Ed Taylor; Councillors Ella Lawton, Calum MacLeod and Ross McRobie

In attendance:

Mr Mike Theelen (Chief Executive) and Ms Jane Robertson (Senior Governance Advisor); 5 members of the media and 5 members of the public

Apologies

There were no apologies

Welcome by the Chief Executive

The Chief Executive chaired the meeting pending the election of a Chairperson and welcomed all to the first meeting of the Wanaka Community Board following the triennial general election. He extended congratulations to those present for their success in the recent elections.

1 The Making and Attesting of Declarations

The Chief Executive invited each of the Board members in alphabetical order of surname to make their declaration as a member of the Wanaka Community Board in accordance with clause 14, Schedule 7 of the *Local Government Act 2002*.

Each member completed the oral declaration and signed the document which was then witnessed by the Chief Executive.

2 Election of Chairperson

The Chief Executive invited the Board to determine firstly which voting system as stipulated by the Local Government Act 2002 it wished to employ for electing the Chairperson and Deputy Chairperson. Once this had been determined, nominations would be sought.

On the motion of Councillors MacLeod and Lawton the Wanaka Community Board resolved that it adopt system B as detailed in clause 25, Schedule 7 of the Local Government Act 2002 for the election of its Chairperson and Deputy Chairperson for the 2016-19 triennium.

The Chief Executive called for nominations for Chairperson of the Wanaka Community Board.

Councillor Lawton moved/Ms Harrison seconded:

That Rachel Brown be elected the Chairperson of the Wanaka Community Board for the 2016-19 triennium.

The Chief Executive sought further nominations but none was made. There being no further nominations, he declared Rachel Brown elected unopposed as Chairperson.

The Chief Executive sought nominations for Deputy Chairperson.

Councillor McRobie moved/Councillor MacLeod seconded:

That Quentin Smith be elected the Deputy Chairperson of the Wanaka Community Board for the 2016-19 triennium.

No further nominations were received and the Chief Executive declared Mr Smith elected unopposed as Deputy Chairperson.

3. Legal Responsibilities

The Chief Executive stated that information prepared by Simpson Grierson, the Council's legal counsel, which provided a general explanation of the laws affecting elected members had been presented at the recent induction sessions attended by all elected members and also circulated with the meeting agenda. He noted that this was in accordance with Schedule 7, clause 21(5)(c) of the Local Government Act 2002 which requires a general explanation to be given or arranged by the chief executive of the Local Government Official Information and Meetings Act 1987, the Local Authorities (Members' Interests) Act 1968, the Secret Commissions Act 1910 and the Financial Markets Conduct Act 2013.

On the motion of Councillors MacLeod and Lawton the Wanaka Community Board resolved that the report and information be noted.

4 First Ordinary Wanaka Community Board meeting; and 5 Meeting Schedule

Consideration was given to the recommendation that the first ordinary meeting of the Wanaka Community Board take place on Wednesday 16 November 2016 in the Lake Wanaka Centre beginning at 10.00am.

On the motion of Ms Brown and Mr Smith the Wanaka Community Board resolved that the first ordinary meeting of the Wanaka Community Board shall take place on

Wednesday 16 November 2016 beginning at 10.00am.

The Chief Executive advised that the Mayor had signalled that a six-weekly meeting cycle containing standing committee meetings was proposed. A meeting schedule reflecting this would be adopted at the December Council meeting, with the schedule commencing in January 2017. In the interim, it was recommended that the Board agree a date for an ordinary meeting in December, at which time it would be in a position to set a schedule of future meeting dates.

On the motion of Councillors McRobie and Lawton the Wanaka Community Board resolved to hold an ordinary Board meeting on Wednesday 14 December 2016 beginning at 10.00am.

The meeting concluded at 1.45pm.

CONFIRMED AS A TRUE AND CORRECT RECORD:

CHAIRPERSON

DATE