

**Wanaka Community Board
14 September 2016**

Report for Agenda Item: 2

Department: Property & Infrastructure

Temporary Road Closure – Upper Clutha A & P Show 2017

Purpose

The purpose of this report is to consider a temporary road closure application for the Upper Clutha A & P Show scheduled to take place from Thursday 9th to Sunday 12th March 2017

Recommendation

That the Wanaka Community Board:

1. **Note** the contents of this report;
2. **Approve** the road closure application for the Upper Clutha A & P Show 2017 subject to the following conditions:
 - a. Approval of the final Traffic Management Plan by QLDC Planning and Development.
 - b. Radio advertising two days prior and on the morning of the event.
 - c. The event organisers arranging suitable disposal methods for recycling and rubbish/refuse.
 - d. The event organisers ensure access is available for emergency services and maintenance contractors if required;
 - e. The applicant notifying all affected parties via the submitted affected party notice, of the extent of the temporary road closure; this notification is to be undertaken five working days prior to the closure occurring.
 - f. A copy of this notice is to be supplied to APL Property Limited.

3. **Authorise** the following schedule of road closures:

Road to be Closed: McDougall Street from Ardmore Street to Brownston Street

Period of Closure: 0800 on Thursday 9 March 2017 to 0900 on Sunday 12 March 2017

Prepared by:



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Property Consultant

26/08/2016

Reviewed and Authorised by:



David Wallace
Queenstown Lakes District Council
Principal RM Engineer

6/09/2016

Background

- 1 An application has been received from Southern Safety Services Limited on behalf of the Upper Clutha A & P Society to temporarily close part of a road in order to hold the annual Upper Clutha A & P Show in March 2017.
- 2 The road closures for the 2017 event are outlined within the recommendation and are shown in Attachment A. The closure extent is identical to those applied for an approved for the 2016 event.
- 3 The Council can close roads to vehicular traffic for events by using provisions of the Local Government Act 1974. The Wanaka Community Board is delegated to consider applications to temporarily close roads under this legislation.

Comment

- 4 The Upper Clutha A & P Show is an annual event. Event organisers apply to temporarily close part of McDougall Street on an annual basis to vehicular traffic to manage traffic and for the safety of exhibitors and the public.
- 5 The road closure will enable safe set up of the event on the Thursday, safe access across the road during the event on Friday and Saturday and safety during the dismantling of the event on Sunday.
- 6 The closure enables exhibitors and competitors to enter and exit the grounds with the applicants utilising the road closures to control the entering and departing traffic and public. It takes a considerable number of staff to control this area and ensure the safety of assembling and disassembling of the show for the public, trade exhibitors and competitors and through traffic would have a considerable impact on the safety of event participants.
- 7 The applicants have suggested two alternative routes for traffic during the closure via the Ardmore, Dungarvon and Brownston Streets.
- 8 Council Engineers have been consulted and they advise there are no issues with the proposed road closures.
- 9 The road closure has been well managed in the past, there are no residents or businesses on the closure route. A standard requirement of all temporary road

closure approvals is that a Traffic Management Plan is approved before the roads are closed. This will be in place to deal with the usual flow of traffic and will ensure that all traffic and pedestrian flows are managed with appropriate signage, barriers and wardens.

- 10 No issues or complaints have arisen from this road closure when it has occurred in previous years and no submissions have been received relating to the proposed closure in 2017.
- 11 The recommendation is for approval of the application, subject to the same conditions which have been applied in previous years.

Options

- 12 This report identifies and assesses the following reasonably practicable options for assessing the matter as required by section 77 of the Local Government Act 2002.

- 13 Option 1 The Wanaka Community Board approve the application for temporary road closure.

Advantages:

- 14 Council will remain consistent with previous years road closures approved for the event.
- 15 The event will be able to be continue to run as proposed.
- 16 The road closure will enable safe set up of the event, safe access across the road during the event and safety during the dismantling of the event.
- 17 An alternative route is available allowing traffic to still move freely around the surrounding area.

Disadvantages:

- 18 Road closures affect the normal flow of traffic which can affect businesses and can inconvenience the public.
- 19 Option 2 The Wanaka Community Board can decline the application for temporary road closure.

Advantages:

- 20 There would be less inconvenience for the public that use the road with it remaining open to normal vehicular traffic.

Disadvantages:

- 21 Council would be inconsistent with road closures approved for this event in past years.
- 22 It may mean the event will not be able to be run as planned or not at all.

- 23 It could create an unsafe environment for the set up and dismantling of the event and for the general public during the event.
- 24 **Option 3** That the Wanaka Community Board approve the application for temporary road closure with additional conditions to those recommended in the application.
- 25 There are no specific advantages or disadvantages to this option but the Property Subcommittee may recommend additional conditions to the closure should it wish.
- 26 This report recommends **Option 1** for addressing the matter as it allows the Upper Clutha A&P Show 2017 to proceed as planned in a safe managed environment.

Significance and Engagement

- 27 This matter is of medium significance, as determined by reference to the Council's Significance and Engagement Policy because it relates to closing a strategic asset (part of the roading network) for a short period of time.
26. The proposal for closure temporarily and on conditions to minimise the impact on traffic and pedestrian flows is in line with the Policy's recommendations.

Risk

- 28 This matter relates to the strategic risk SR3 Management practise – working within legislation, as documented in the Council's risk register. The risk is classed as moderate. This matter relates to this risk because the options highlighted require the Council to follow a regulatory process in order to notify the temporary closure of parts of the roading network. A variety of operational risks (such as meeting levels of service, regulatory compliance and the health and safety risks associated with parties using roads) are triggered when the Council considers whether or not to grant the temporary road closure.
- 29 The recommended option considered above mitigates the risk by Treating the risk - putting measures in place which directly impact the risk. The road closure is notified and the operational risks associated with granting the application are considered at the time a traffic management plan is agreed with the event organiser.

Financial Implications

- 30 There are no cost implications resulting from the approval of this temporary road closure application. The applicants will pay for any advertising that is required as part of the process.

Council Policies, Strategies and Bylaws

The following Council policies, strategies and bylaws were considered:

- 31 Criteria for Closing Significant Road Policy - McDougall Street is listed in this policy as a significant road, however, routes in and out of Wanaka are not disrupted by the closure with alternative detours available.
- 32 The recommended option is consistent with the principles set out in the named policy.

Local Government Act 2002 Purpose Provisions

- 33 The recommended option:

- Will help meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses by ensuring that the Upper Clutha A & P Show 2017 can continue in the preferred format;
- Can be implemented through current funding under the 10-Year Plan and Annual Plan;
- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.

Consultation: Community Views and Preferences

- 34 A standard condition of any temporary road closure application is that the applicant provided an affected party notification to any businesses and residences within the road closure area prior to closing the roads. As mentioned earlier in this report, there are no residences or businesses on the portion of the road to be closed.
- 35 The temporary road closure has been advertised in The Wanaka Sun inviting comment and will be advertised again before the closures takes place. This is a statutory requirement of the Local Government Act 1974. No issues or concerns have arisen from this notification.
- 36 Council Engineers have been consulted in the preparation of this report and they concur with the recommendations and conditions proposed.
- 37 We have publicly notified the intent to close the road, advised Emergency Services, NZ Police, Ritchies Connectabus, InterCity, Council contractors and Council staff who would have an interest in the road closures and followed the statutory administrative requirements of the Local Government Act 1974.

Legal Considerations and Statutory Responsibilities

- 38 Temporary road closures are controlled by Section 11(e) of the Local Government Act 1974. As authority for approval of road closures is delegated to the Property Sub Committee and considering Section 10 (2) of the Local Government Act 2002 the advice recommends a decision that is efficient, effective and appropriate to present and anticipated future circumstances.

Attachments

A Map showing extent of road closure

UPPER CLUTHA A&P 2017 - TEMPORARY ROAD CLOSURE
McDougall Street from Ardmore Street to Brownston Street
0800 on Thursday 9 March 2017 to 0900 on Sunday 12 March 2017

