

# Infrastructure Services Consultant Procurement

*Adopted - Infrastructure Services Committee 7 February 2012*

## Process for the procurement of the Infrastructure Services consultants

### Contract Form

The “Conditions of Contract for Consultancy Services (CCCS) - 3rd Edition, 2009” with the same amendments to the general conditions of contract (revised dates) and the same special conditions of contract used previously.

### Contract Start Date

1 July 2012 to coincide with the financial year.

### Contract Term

3 +1+1 years.

### Transport and 3 Waters

A fee proposal will be requested separately for each discipline (3 waters and transport) from each consultant.

### Consultant Services Mix

The Request for Proposal will not define how consultant services will be split between 3 waters and transport disciplines. The decision on how services will be split up will be made following the tender evaluation.

### Tender Evaluation Method

Price Quality Simple, in accordance with New Zealand Transport Agency procedures manual.

### Evaluation Criteria & Weightings

The following criteria and weightings are proposed:

Track Record	20%
Relevant Experience	25%
Relevant Skills	25%
Methodology	10%
Price	20%

### Probity Auditor

A probity auditor will be appointed.