



Annual OPERATIONS Plan (incl Assessment of Effects)

LUMA Light Festival

Friday 3rd – Sunday 5th June 2016

1. Events Description

Introduction

LUMA Southern Light Projects core element is over the Queen's Birthday weekend 2016 Friday 3rd - Sunday June 5th and over Winter Festival 24th June – 3rd July. LUMA always plans to stick to Queens Birthday weekend and have a presence during Winter Festival.

LUMA is an annual 'light festival' event taking place in Queenstown at the start of winter and builds on the success of the LUMA Pilot Project which was held during Winter Festival in 2015. The event takes the form of a curated collection of light sculptures and installations in Queenstown Gardens and central Queenstown with a focus on the transformation of spaces and public interaction. Many of the installations will be the work of established New Zealand artists gleaned from existing collections or built specifically for LUMA.

We are currently planning the 2016 event and have been fortunate to secure some seed funding from Queenstown Lakes District Council's Events Fund. LUMA is now looking to form partnerships with other organisations who share our goal to deliver a unique and sustainable event for the Wakatipu Basin.

The intention of LUMA is to build a creative environment which can engage the public but also deliver a fertile, illuminating landscape for Queenstown's creative community to share and own. Entry to the event will be free of charge with all associated costs to be covered by sponsorship and funding.

Intent and motive

Our motives for this project stem from a desire to be involved in a creative endeavour and to enrich the creative landscape here in Queenstown. Our view is that creativity and the arts need more investment and engagement in the district and we know there is an active audience looking for innovative and fresh cultural experiences.

The purpose is therefore to build a meaningful event which engages locals and visitors in a world-class display of New Zealand and international sculptors. This is an event which can grow and collaborate with a wide group of stakeholders and build pride in our community.

We aim to create an accessible public event to engage communities and partners to explore the connection between art, technology and design through the medium of light.

2. Resource Consent

We are seeking a new 5 year consent for the event based on the details in the document.

3. Outdoor Venue Requirements

We will be using Queenstown Gardens as the main focal point as detailed in the maps attached. A full summary of events is attached with a snapshot below;

LUMA Gardens - * indicates year 1

- Bridge entrance*
- Park street entry*
- Rotunda*

- LUMA art walk*
- Pulse on the Pond* TBC
- Fleur - Illuminated sculptures*
- Guerrilla drive in* (music)
- Illuminated walkway*
- Glasshouse*
- 5 trees*
- LUMA lounge incl bar and food* (music)
- Light forest* (music)
- Water sculpture in the Bay
- Pyramid
- Array
- Shroud

LUMA CBD (*some might be left in throughout June and removed at end of Winter Festival annually*)

- Night market in Earnslaw Park – *see Appendix 1*
- Steamer Wharf – *see event profiles*
- Kjet pier – *water sculpture in bay – see event profiles*
- Church Lane - TBC (*similar to Winter 2015*)

**Please note events may change annually so we have included all events we currently have discussed. We have highlighted what will be in year 1.*

Pack-in will take place 1st – 3rd June (2.5 days) 0800-2200, with the event opening on the evening of the 3rd until 5th 1600-2000, then pack-out will be 5th-7th June (2.5 days) 0800-2000.

**please note as the event grows the pack-in and out may extend by 2 days.*

**pack-in days will include tests of light projections*

**some of LUMA CBD might be left in throughout June and removed at end of Winter Festival annually*

Runsheets will be emailed closer to the event once all details are confirmed.

The following parties have been identified as affected parties and will be consulted with signatures sought for our events happening in the gardens.

- Tennis club
- Bowling club
- Frisbee golf
- Skate park
- Ice rink
- FoG
- APL

We have also identified other affected parties for our fringe event, likewise they will be consulted and signatures collated;

- LINZ
- Harbour master
- Steamer wharf
- Queenstown markets
- Kjet
- Surrounding businesses
- APL

4. Road Closure Requirements

We don't foresee any road closures are needed in year 1. However should we need any or Traffic mgmt. we will submit to QLDC via the usual process.

Included in this process is the consultation of affected parties – Ice Rink, Skate Park or if the closure isn't within the Gardens those businesses directly affected. We would always aim to have Southern Safety Services manage any TMP. We shall take into consideration current/affected parking, access to the event and maintaining access to surround areas (this including footpaths and controlling of existing traffic).

5. Safety Management Plan and Security

Our H&S management plan is available on request.

LUMA is currently drafting up our own H&S mgmt. plan. We will make this available to suppliers, whilst also including/integrating their own procedures/standard practices.

We will collate and keep on file their overview H&S plans plus Public Liability Insurance certificates.

Cougar security will provide guards for the event/lounge bar incl overnight guards.

Security numbers for LUMA elements can be found on the LUMA events profile. There are approx. 1-3 guards throughout the event and 2-3 overnight.

**please note numbers and times may change with weather and as the event grows*

Meetings will be had between NZ Police and the event organisers to keep the event as safe as possible.

6. Alcohol and Food Stalls

There will be service of alcohol from 1 lounge bar 1600-2200 Friday – Sunday night. This will be managed by LUMA, in conjunction with The World Bar Queenstown. We will have overall

responsibility and apply/hold the licence and they will be co-managing the delivery under our direction/Resource Consent. We will be submitting a special liquor licence and speaking to Police, DHB and QLDC in due course and for each year.

**Please note this is only the case for 2016, 2017 may see World Bar submit the liquor licence, however LUMA will always retain the overall management.*

7. Toilets/Waste Management

Additional toilets will be placed during LUMA, located near the Lounge Bar.

There will initially be approx. 2 toilets, with additional on stand-by from SJ Allen if crowds are larger than expected. As the event grows year to year as will the number of toilets on-site. They will be cleaned each night and emptied the following morning if needed to ensure hygiene standards are met.

We will be hiring waste (x4) /recycling (x4) bins from Cougar Group or Smart Environmental and have a waste management crew working under the event organisers to ensure zero waste is left on site or blown away.

**Please note these numbers of toilets/waste bins may change depending on expected numbers.*

A Zero Waste for Events Form is attached

8. Noise levels

We have 2 forms of noise throughout LUMA – the Lounge Bar (backing music/live acoustic) and supportive music to art pieces at several locations (see events profile).

This music will have a strict start time of 1600 and finish time of 2200 (incl pack-in)

We have consulted with QLDC who has issued the following information regarding noise levels;

- (a) Sound from non-residential activities measured in accordance with NZS 6801:2008 and assessed in accordance with NZS 6802:2008 shall not exceed the following noise limits at any point within the notional boundary of any residential unit, other than residential units on the same site as the activity:
 - (i) daytime (0800 to 2000 hrs) 50 dB $L_{Aeq(15\text{ min})}$
 - (ii) night-time (2000 to 0800 hrs) 40 dB $L_{Aeq(15\text{ min})}$
 - (iii) night-time (2000 to 0800 hrs) 70 dB L_{AFmax}
- (b) Sound from non-residential activities which is received in another zone shall comply with the noise limits set in the zone standards for that zone.

At this stage we wouldn't be looking to breach these dB limits; however this may change for future years. So would seek to have the same noise limits as QLDC generic Gardens consent – RM110341 apply to LUMA as below

D. The Queenstown Gardens

- Maximum number of events per calendar year is 12.
- The hours of operation are 0800 to 2200 in one calendar day.
- The maximum number of persons attending each event is 1000.
- Maximum duration of each event is 2 consecutive days in one calendar year, inclusive of time required for establishing and removing all structures and activities associated with the event.
- The consent holder shall ensure sound arising from the event, when measured at any point within any other site, shall not exceed the following limits:
 - (i) (0800 to 2200) 65 dB $L_{Aeq}(15\text{ min})$Notwithstanding (i) above, and for a period not more than 5 hours, per day the consent holder shall ensure sound arising from the event, when measured at any point within any other site, shall not exceed the following limits:
 - (ii) (1000 to 2200) 85 dB $L_{Aeq}(15\text{ min})$
 - (iii) (1000 to 2200) 95 dB L_{AFmax}
- Any amplified entertainment shall start no earlier than 0900 and finish no later than 2200.

As our event finishes promptly at 2200, we ask for your approval to move to these limits. This will be an annual event held in the centre of Queenstown to showcase the latest arts, trends and light projection to the community along with the national/international tourists. Being a free event it appeals to the wider demographic. The event will attract media attention onto Queenstown, further showcasing the district.

Expected numbers

Year	Expected numbers – per day
2016	1500
2017	2500
2018	3500
2019	4500
2020	5000

9. Ticketing

NA

** this might change in future years, so please allow for this variable*

10. Transport

NA.

However for liquor compliance the bar will actively promote Connectabus, taxis and safe methods of travel home.

11. Signage

The event may have sponsor signage or signage supporting various art work, this will be within our event zone. anything outside of our event zone will be submitted annually for approval.

12. Infrastructure – *please also see site maps for more info*

There won't be any stages, light towers, replay screens etc.

13. Effect on the Environment/nuisance/affected persons

- Land/flower beds – it is expected that some disturbance may take place around the Gardens during pack-in/out and the event itself, however we aim to keep this to a minimum. We will aim to protect these areas by using ply, flooring or carrying equipment in. This has all be discussed with QLDC Parks and Reserves team and on-going meetings/inductions will occur prior to the event.
- Infrastructure - any caravans/trailers/toilets etc. would be brought in with extra care, and any distrubances re-instated at our cost. However its thought overall we wouldn't expect any disturnace. Any structures erected would be done so by certified suppliers with all the correct and up-to-date polices, proceedings and H&S plans.
- Pack-in – it has already been noted but we would expect to test the lights and other various elements under darkness, this would be from approx. 5pm (at this time of year), and carry through until 10pm. We would however ask for a midnight finishing time as the set-up/focus of these lights is critical to the event and can only be done under dark. All affected parties will be spoken to. Due to the placement of these lights we don't see it being any issue to local residence, should this change we we persoanlly visit each one to discuss our operations and have them sign off they are happy. From looking at other similar Consent, we see this as being acceptable with minor effect

14. Objectives and policies (also see Intent & Motive, P2, Ops Plan)

LUMA Trust motive is to enrich the landscapes and enganging the public (incl. communities) to explore the arts, technology and design through light. This alone showcases how LUMA needs to and will always preserve the grounds it operates in as those very grounds are critical to the success of the event. Any temporary building, activities or light displays will be with mimumal impact on the environment. This will be achieved by using only the very best suppliers, event mgrs. and having an active trust board. The pack-in/out and event times will be followed strictly to allow compliance and in doing so not causing a nuisance to any local business/resident. Through submitting a runsheet each year it will point out key times, events and movements, once again showcasing we have always kept the effects on the environment to a minimum. We see this event and our minor requests are in accordance with the temporary activies of the District Plan.

11. Contact

NAME	ROLE	CONTACT NUMBER
Craig Gallagher	Events Coordinator	021 041 0812

Appendix 1

LUMA & Night markets 2016



Art piece – icicle lights in trees



Markets – usual position (under their consent)