



LICENSED PREMISES TOUR PERMIT [Attachment C]

Conditions imposed on a permit may include, but not be limited to, any of the following:

- a) 1 staff member to 12 patrons
- b) Time/designated hours of operation
- c) Comply with the Health and Safety at Work Act 2015
- d) Comply with QLDC district plan signage rules
- e) Comply with QLDC waste management and minimisation plans
- f) Ensure there are no obstructions to pedestrian access
- g) Crowd control training for all staff (in house training to be agreed by council)
- h) Host responsibility which will include:-
 - Licence Controller Qualification certificate for all directors/managers
 - Host responsibility training for all staff (in house training to be agreed by council)
 - No staff to be intoxicated (as per the definition in the Sale and Supply of Alcohol Act 2012)
- i) Obtain public liability insurance (\$2 million)
- j) Comply with any relevant sections of the Activities in Public Places Bylaw 2016
- k) Comply with all relevant sections of the Sale and Supply of Alcohol Act 2012

Issued To	
Expiry Date	
Issued By (Name)	
Issued By (Signature)	





www.qldc.govt.nz

Note

- The initial permit will be valid for 1 year in which the application will be free of charge
- The permit must be renewed after the first year, which will incur a fee, and will be valid for 3 years
- The organiser will be monitored for compliance each year. The fee of general monitoring will be included in the application cost
- Any extra monitoring conducted due to non-compliance or complaints will incur a fee charged directly to the company
- Any non-compliance may result in the permit being revoked
- Any non-payment of fees may result in the permit being revoked
- Council must be informed of a change of director and/or manager with each new director and/or manager completing the relevant section of the application form
- Council must be informed of any change to the structure of the business, the tours offered and insurance cover. They must be notified by an official letter to be signed and dated by the operator.