

Planning & Strategy Committee

Terms of Reference

Membership

The Planning & Strategy Committee will have six appointed members – Councillors Penny Clark, John MacDonald, Calum MacLeod, Valerie Miller, Niamh Shaw and Quentin Smith.

Quorum

The quorum for every meeting shall be three members.

Chair

Councillor Penny Clark will be the Chair and Councillor John MacDonald will be Deputy.

Frequency of Meetings

The Planning & Strategy Committee will meet every six weeks.

Parent Body

The Planning & Strategy Committee reports to the Queenstown Lakes District Council.

Objectives of the Planning & Strategy Committee

To recommend strategies, plans and policies that advance the Council's vision and goals for the District and ensure integrated and sustainable management of the natural and physical resources of the District in accordance with the Resource Management Act 1991.

In fulfilling their role on the Planning & Strategy Committee, members shall be impartial and independent at all times.

Terms of Reference:

Activity Areas

- > District Plan;
- > District Plan review;
- > Private Plan changes;
- > Resource Management Act appeals;
- > Growth management;
- > Environmental sustainability;

- > Affordable housing;
- > Building control; and
- > Monitoring of Resource Consents.

Key Projects

- > Delivery of Annual Work Programme.

Delegated Authority

The Planning & Strategy Committee will have delegated authority to carry out activities within its terms of reference and the activity areas listed above (excluding all powers reserved to the Council by law, or by resolution of the Council).

Power to Act

The Planning & Strategy Committee will:

- > Approve the adoption of strategies, policies and plans that relate to any activity area listed above where authorised by the Council;
- > Exercise all of the Council's functions, powers and duties pursuant to section 34(1) of the Resource Management Act 1991 in relation to the consideration of Council-initiated Plan Changes and Variations;
(Note: To avoid doubt, a Council-initiated Plan Change includes a private request for a Plan change under clause 22 of Schedule 1 of the Resource Management Act 1991 that has been adopted by the Council under clause 25(2) of that Schedule)
- > Consider, make determinations and notify variations to the Queenstown Lakes Proposed District Plan, pursuant to the provisions of the Local Government Act 2002 and the Resource Management Act 1991;
- > Maintain the Council strategic relationships with Government and non-Government agencies and funding bodies (excluding NZ Transport Agency) with respect to any of the activity areas listed above;
- > Lodge and present submissions to external bodies on policies and legislation relevant to the Planning & Strategy Committee's Terms of Reference and any activity area listed above;
(Note: Where timing constraints apply, the Chairperson (or in their absence, the Deputy Chairperson) has the authority to lodge submissions and seek retrospective approval)
- > Approve the review of bylaws under the Planning & Strategy Committee's jurisdiction and consider submissions; and
- > Initiate commencement of a consultation process, excluding initiating the special consultative procedure under the Local Government Act 2002 related to any activity area listed above.

Power to Recommend

The Planning & Strategy Committee will:

- > Recommend the adoptions of strategies, policies and plans that relate to any activity area listed above where the final decision must be made by the Council;

- > Consider any proposal where public consultation is (or may be) required (including the use of the special consultative procedure) related to any activity area listed above, other than a consultative process pursuant to the Resource Management Act 1991 and to make recommendations to the Council as appropriate;
- > Consider any strategic planning or development matter, including matters related to planning for and managing growth in the District and make recommendations to the Council as appropriate; and
(Note: this responsibility should be exercised in partnership with any other committee responsible for a particular activity area impacted by specific proposals.)
- > Recommend adoption of any new or amended bylaw related to any activity area listed above.

Delegation Limitations

The Planning & Strategy Committee may not delegate any of its responsibilities, duties or powers and its powers exclude powers that cannot be delegated to committees under the Local Government Act 2002.

Procedure

The Chairperson will report back to the Council with recommendations of the Planning & Strategy Committee at the next Council meeting following each committee meeting.