

Infrastructure Committee

Terms of Reference

Membership

The Infrastructure Committee will have five appointed members – Councillors Penny Clark, Heath Copland, Craig Ferguson, Niki Gladding, Glyn Lewers and Quentin Smith.

Quorum

The quorum for every meeting shall be three members.

Chair

Councillor Quentin Smith will be the Chair and Councillor Heath Copland will be Deputy.

Frequency of Meetings

The Infrastructure Committee will meet on a quarterly basis.

Parent Body

The Infrastructure Committee reports to the Queenstown Lakes District Council.

Objectives of the Committee

To review strategy and policy for the Council's infrastructure.

In fulfilling their role on the Infrastructure Committee, members shall be impartial and independent at all times.

Terms of Reference:

Activity Areas

- > Water, wastewater and storm water;
- > Road network;
- > Solid waste;
- > Transportation planning;
- > Public transport;
- > Road safety;
- > Parking;

- > Infrastructure planning; and
- > Property.

Responsibilities and Key Projects

- > Delivery of Annual Work Programme;
- > Overseeing provision of capital and maintenance programmes to deliver effective:
 - > water, wastewater and storm water networks (including collection, treatment, reticulation and disposal); and
 - > road network (including streets, bridges, footpaths, landscaping and ancillary services and facilities, areas of public amenity and street lighting).
- > Overseeing provision of solid waste services (including kerbside solid waste and recycling collection services, landfills and transfer stations);
- > Overseeing provision of transportation planning, public transport and road safety; and
- > Development and maintenance of policy for the effective management of the built form of streets in the CBD (Queenstown, Wānaka, Arrowtown and Frankton) including signs, furniture, areas of public amenity and street names.

Delegated Authority

The Infrastructure Committee will have delegated authority to carry out activities within its terms of reference and the activity areas listed above (excluding all powers reserved to the Council by law, or by resolution of the Council).

Power to Act

The Infrastructure Committee will:

- > Approve the adoption of strategies, policies and plans that relate to any activity area listed above where authorised by the Council;
- > Maintain the Council strategic relationships with NZ Transport Agency;
- > Lodge and present submissions to external bodies on policies and legislation relevant to the Infrastructure Committee's Terms of Reference and any activity area listed above. (Note: Where timing constraints apply, the Chairperson (or in their absence, the Deputy Chairperson) has the authority to lodge submissions and seek retrospective approval);
- > Approve the review of bylaws under the Infrastructure Committee's jurisdiction and consider submissions; and
- > Initiate commencement of a consultation process, excluding initiating the special consultative procedure under the Local Government Act 2002 related to any activity area listed above.

Power to Recommend

The Infrastructure Committee will:

- > Recommend the adoptions of strategies, policies and plans that relate to any activity area listed above where the final decision must be made by the Council;
- > Consider any proposal where public consultation is (or may be) required (including the use of the special consultative procedure) related to any activity area listed above, and to make recommendations to the Council as appropriate;
- > Recommend adoption of any new or amended bylaw related to any activity area listed above; and
- > Prepare a draft Infrastructure Strategy and recommend it for approval by the Council as part of the Long Term Plan.

Delegation Limitations

The Infrastructure Committee may not delegate any of its responsibilities, duties or powers and its powers exclude powers that cannot be delegated to committees under the Local Government Act 2002.

Procedure

The Chairperson will report back to the Council with recommendations of the Infrastructure Committee at the next Council meeting following each committee meeting.