

**Community & Services Committee  
2 November 2017**

Minutes of a meeting of the Community & Services Committee held on Thursday 2 November 2017 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.06am.

**Present**

Councillors Stevens (Chair), Clark and Smith

**In Attendance**

Ms Meaghan Miller (General Manager Corporate Services), Dr Thunes Cloete (General Manager Community Services), Mr Stephen Quin (Parks and Reserves Planning Manager), Ms Michelle Morss (Corporate Manager), Ms Marie Day (Community & Events Facilitator) and Ms Shelley Dawson (Senior Governance Advisor).

**Apologies**

There was an apology from Councillor Miller and it was noted that Councillor Ferguson was on a leave of absence.

**On the motion of Councillors Stevens and Clark it  
was resolved that the apology be accepted**

**Declaration of Conflicts of Interest**

There were no conflicts noted

**Matters Lying on the Table**

There were no items on the table

**Public Forum**

The Chair read out a statement from Mr John Glover, the Chair of the Glenorchy Community Association who talked to two issues. The Association was disappointed that adoption of the Glenorchy Waterfront Landscape Plan was not on the agenda. The Association understood the plan needed to be adopted to ensure further funding and were concerned that no funding would be allocated in the Long Term Plan. The Association also formally requested that the Committee expedite the formation of the Glenorchy Airstrip Governance Committee which was part of the implementation of the airstrip's Reserve Management Plan. The Association commented that consent applications for increased levels of activity on the airstrip should not be considered without input from the Governance Committee. The level of aviation activity at the airstrip was

a sensitive issue for the community and the Association asked for the matter to be dealt with some urgency.

Dr Cloete commented that he was working with the General Manager Infrastructure and staff to expedite the Governance Committee situation. The Chair commented that he would discuss the issue with both General Managers.

### **Confirmation of Agenda**

The agenda was confirmed without addition or alteration

### **Confirmation of Minutes**

**On the motion of Councillors Stevens and Clark it was resolved that the minutes of the Community & Services Committee of the 10 August 2017 be accepted.**

#### **1. Naming of a future reserve in Hanley's Farm to be vested with the Queenstown Lakes District Council**

Consideration was given to a report that sought approval for the proposed name of a future reserve (legally described as Lots 97 and 99) within the Hanley's Farm subdivision, Queenstown. The future reserves covered 3.13ha and were located within the vicinity of Woolshed and Kingston Roads, Queenstown. The proposed name for the future reserves within the vicinity of Hanley's Farm subdivision development met the criteria of 'Historical Person or Event' and 'Associated name' contained within the naming policy. Dr Cloete and Mr Quin talked to this item.

It was noted there was some confusion whether the name was Hanley or Henley. It was explained that the subdivision was Hanley's Farm and the reserve would be Hanley Park while the name of the developer was Henley Downs Ltd.

**On the motion of Councillors Smith and Clark it was resolved that the Community & Services Committee:**

- 1. Note the contents of this report and in particular;**
- 2. Accept the recommendation to approve the future recreation reserve legally described as Lots 97 and 99 of the Hanley's Farm subdivision development, named 'Hanley Park'.**
- 3. Approve the gazetting of the recreation reserve when vested.**

## **2. Ten Year Plan – Community Pre-Consultation**

Consideration was given to a report that provided a progress update about the community pre-consultation process for the Ten Year Plan. Ms Morss and Ms Day talked to this item.

Ms Morss commented that this part of the process was to engage with and capture ideas from the community associations. She thanked Ms Day for the time taken to visit all of the associations in the district. Councillors reflected the community's appreciation to be able to put their ideas forward. Councillor Clark commented that she had attended a Kingston meeting last night with 100 attendees. She noted there were some useful points and ideas that came forward and would pass these on to Ms Morss and Ms Day.

It was noted that where there were specific issues that could form projects for the work programme the process was strong but some associations struggled with the informal format. Councillor Smith suggested managing expectations more and suggested a questionnaire might help. Ms Morss commented that through this engagement they had recognised the broad range of associations and their approaches and would take this on board for the rest of the engagement. She noted that any RFS issues would be identified then a summary of all of the sessions would be communicated back to all of the associations as well as identifying the next steps.

**On the motion of Councillors Stevens and Smith  
it was resolved that the Community & Services  
Committee note the contents of this report**

## **3. Key Principles for the Disability Policy**

Consideration was given to a report that introduced the concepts and draft key principles that would underpin the proposed Disability Policy currently under development. The draft key principles were consistent with those represented in similar policies within local and central government bodies. Ms Morss and Ms Day talked to this item noting it was a starting point for a policy for the district that they wished to ratify with the Committee before moving forward with the community.

Councillor Smith commented that he had noted this was a gap in Council policy and he commended Ms Miller, Ms Morss and their team for acknowledging and moving forward with it quickly. Councillor Smith noted that key outcomes needed to be defined actions or policies. He added that it was acknowledged that people with disabilities were experts in that space so there needed to be a connection between policy makers and those with disabilities. Councillor Smith commented that the integrated transport strategy, downtown parking and various parks and reserves projects were all current projects that should have input from the Disability Policy. There was discussion on how to engage with the disability community and it was noted that it was a diverse community with several different entities and organisations. Councillor Smith suggested a

disability advisory group and hoped that a future outcome could be a full or part time Council officer for disability issues.

**On the motion of Councillors Smith and Clark it was resolved that the Community & Services Committee approve the key principles proposed for the further development of the disability policy.**

The Chair welcomed the new General Manager Community Services Dr Thunes Cloete to the Committee

*The meeting closed at 10.30am.*

**Confirmed as a True and Correct Record:**

**Chairperson**

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**Date**

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