

**Community & Services Committee
23 February 2017**

Minutes of a meeting of the Community & Services Committee held on Thursday 23 February 2017 in Council Chambers, 10 Gorge Road, Queenstown commencing at 1.30pm.

Present

Councillors Stevens (Chair), Ferguson, Clark, Lawton, Miller and McRobie.

In Attendance

Ms Meaghan Miller (General Manager Corporate Services), Mr Stewart Burns (General Manager Finance & Regulatory), Ms Maddy Jones (Parks & Reserves Officer), Mr Lee Webster (Manager Regulatory), Ms Michelle Morss (Corporate Manager), Ms Jan Maxwell (Arts and Events Facilitator), Ms Marie Day (Community and Events Facilitator), Mr Simon Battrick (Manager Sport & Recreation), Mr Petr Polivka (Team Leader, Pool & Gym), Ms Shelley Dawson (Senior Governance Advisor) and 1 member of the media.

The Chair welcomed everyone and introduced Mr Corey Ratahi who gave a karakia to open the first meeting of the Committee.

Apologies

There were no apologies.

Declaration of Conflicts of Interest

No conflicts were declared.

Matters Lying on the Table

There were no matters on the table

Public Forum

There were no speakers in public forum.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

Councillor Ferguson acknowledged the passing of Mr Russell Glendinning who was a pillar of the Kingston community, the Kingston flyer, the Kingston volunteer fire brigade and St John. Councillor Ferguson noted that Mr Glendinning had been a great contributor to the Queenstown Lakes wider community. He commented that the community was saddened at his passing noting the community had lost a special man and Councils thoughts were with

his family and friends today as he was laid to rest. Ms Miller commented that the Mayor has written a letter to Mr Glendinning's family acknowledging his input to the community.

1. Proposed 2017 Community Services Work Programme

Consideration was given to a report that outlined the potential 2017 work programme for the Community Services Committee. Ms Miller spoke to this item. It was noted that a schedule of proposed work had been developed and would continue to evolve as the year progressed.

The Chair commented that there was a long list of varied items coming to the Committee adding that the Committee worked across a number of Council departments with several General Managers involved. There was a discussion around iwi relations and the importance of continuing representation. Ms Miller explained that she had attended a Hui with the Mayor, Chief Executive and members of the Otakou Runanga looking at strengthening their relationship. She noted that a Whakatipu Accord had been introduced between KTKO, Te Ao Marama and QLDC to better enable communication and understanding between the parties. Ms Miller noted that a Charter of Understanding would be coming to the Committee as a report item.

On the motion of Councillors Stevens and Ferguson it was resolved that the Community & Services Committee note the contents of this report.

2. Naming of One Existing Reserve and Four Proposed Reserves within the Queenstown Lakes District

Consideration was given to a report that sought approval for the naming of one QLDC recreation reserve and four proposed reserves. Three proposed reserves were within the Shotover Country subdivision and one within The Views subdivision. Ms Jones joined the table for this item.

There was discussion on the good historical information in the report and whether it was publically accessible anywhere other than in the agenda. Ms Jones explained that her process for the last three years had been to have some history on the naming of the reserve placed on the back of the reserve sign. She noted that she would investigate placing this information onto the Council website. Ms Jones commented that she used the museum, community associations and family members to investigate the history of any application noting there was a Reserve Naming Policy in place which listed relevant groups that needed to be consulted.

Councillor Miller questioned if there was a process for reviewing older reserve signs such as the one for Joe O'Connell drive which was overgrown and had no historical information on it. Ms Jones commented that there was no formal process but she had done this for some reserves such as Jardine Park. She

noted that she would investigate a process for reviewing older reserve signs in the district.

On the motion of Councillors McRobie and Clark it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the naming of the Harris Place recreation reserve on Main Road, Luggate as follows:**
 - a. 'Geoff Taylor Park' reserve legally described as Lot 401 DP 361422**
- 3. Approve the naming of the two reserves approved by Council to be vested and one already vested reserve within the Shotover Country subdivision, Queenstown as follows;**
 - a. 'Pennywell Lane' being the land parcel to the north of Lots 1001 and 1025 of Shotover Country stage 14.**
 - b. 'Merton Park' being the land parcel to the west of Toni's Terrace, Shotover Country stage 14.**
 - c. 'Sunnymead Path' being the land parcel to the north east of Lot 555 and legally described as Lot 1102 DP 501112 within the Shotover Country subdivision.**
- 4. Approve the naming of the land vested as neighbour reserve located within The Views subdivision, Queenstown as follows;**
 - a. 'Jetty Creek Park' reserve within The Views subdivision.**
- 5. Approve the gazetting of all reserves when vested.**

3. Bylaw Overview

Consideration was given to a report that informed the Committee of the Bylaws that were programmed for review over the next 12 months and the Committees' likely involvement. Mr Webster joined the table for this item.

Mr Webster gave an overview of the bylaw process and the potential involvement of the Committee as outlined in his report. He explained the five bylaws programed for review this year noting that the Navigation Safety Bylaw would soon be going to full Council to start the formal consultation process.

On the motion of Councillors Lawton and Miller it was resolved that the Community & Services Committee note the contents of the report.

4. Community-led Development in the Queenstown Lakes District

Consideration was given to a report that introduced the concept of Community-Led Development (CLD) as a tool for building a resilient community. It outlined key principles QLDC may consider to support a proposed CLD, and focus areas for a proposed Community Action Plan (CAP). The CAP will be presented at a future Community & Services Committee meeting. Ms Morss and Ms Day joined the table for this and the following item.

Ms Miller commented that this was a milestone for QLDC noting that elements of this work had been done for many years by Council officers Jan Maxwell and Marie Day. Ms Miller commented that the action plan would be making recommendations and added that all elements of the work would be done by staff within Council.

Councillor Lawton thanked the Council officers involved in the work. She gave a brief overview of the community-led work done by LINK in the Wanaka community. Ms Day noted that CLD was about changing the way Council talked to the community and how they talked to Council.

On the motion of Councillors Stevens and Lawton it was resolved that the Community & Services Committee note the contents of the report.

5. Community Support and Grants

Consideration was given to a report that informed the Community & Services Committee of all current funding allocations, in order to inform ongoing effective decision making. The report outlined QLDC's current community funding arrangements and direct financial community support.

Ms Miller noted that the current funding commitment by QLDC to the community was significant. She explained that the contributions were looked at annually through the Annual Plan and Long Term Plan process. There was discussion on the economic development fund and Ms Miller explained how the funding was currently allocated. She noted that they were developing a contestable fund with defined criteria.

Councillor Clark noted that the Wakatipu Youth Trust had begun strategic planning to address the high school moving to Frankton. She explained that they would need to set up another venue in Frankton as well as the Youth Booth in town. It was noted that this was a good example of a group that should make a submission to the Annual Plan for funding and/or support. Ms Miller added that the idea behind the proposed community library hub in Frankton was to create additional spaces that could be used by the community groups.

Councillor Lawton noted a few names of the groups in the report were not correct and she would email the corrections to Ms Day. There was discussion around the annual \$5,000 community association grants. Ms Maxwell explained that if an association had a big project they could come to her and discuss accruing the fund for 2 years. She added that they were planning to go out to the community groups and associations to brief them before the Annual Plan on the plan process and ways that Council could help.

On the motion of Councillors Ferguson and McRobie it was resolved that the Community & Services Committee note the contents of the report.

6. Wanaka Pool Status Update February 2017

Consideration was given to a report that provided a status update on the construction of the Wanaka Pool. Mr Battrick and Mr Polivka joined the table to speak to this item.

Mr Battrick commented that construction of the pool was underway and the Sport and Recreation team were in the middle of operational planning for the facilities. Councillor Lawton noted that there was concern in the Wanaka community around the Expressions of Interest process for swim school delivery. Ms Miller commented that this was in the very formative stage and no decisions had been made. She noted that a decision would not be made without consultation with the Wanaka Community Board and elected members.

There was discussion around the fundraising or sponsorship that had been previously noted as a way of recouping the costs of the pool for the community. Mr Battrick noted that staff were looking at opportunities that the community could be a part of as well as having discussions with a potential sponsor. He commented that the project had received contributions from several trusts and groups and the funding and indeed the whole project was on track.

On the motion of Councillors Lawton and McRobie it was resolved that the Community & Services Committee note the contents of the report.

The meeting concluded at 2.33pm.

Confirmed as a True and Correct Record:

Chairperson

Date
