

**Community & Services Committee
10 August 2017**

Minutes of a meeting of the Community & Services Committee held on Thursday 10 August 2017 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.00am.

Present

Councillors Stevens (Chair), Clark, Ferguson, McRobie and Miller

In Attendance

Councillor MacLeod, Ms Meaghan Miller (General Manager Corporate Services), Mr Stewart Burns (Chief Financial Officer), Mr Stephen Quin (Parks and Reserves Planning Manager), Mr Aaron Burt (Senior Planner, Parks and Reserves), Ms Jan Maxwell (Arts & Events Facilitator), Ms Shelley Dawson (Senior Governance Advisor).

Apologies

There were no apologies

Declaration of Conflicts of Interest

There were no conflicts noted

Matters Lying on the Table

There were no items on the table

Public Forum

There were no speakers in public forum

Confirmation of Agenda

The agenda was confirmed without addition or alteration

Confirmation of Minutes

On the motion of Councillors Stevens and Clark it was resolved that the minutes of the Community & Services Committee of the 18 May 2017 be accepted.

1. Heritage Incentive Grant Application – Wellingtonian Trees, 24 Berkshire Street, Arrowtown

Consideration was given to a request for Heritage Incentive Grant for reimbursement of \$3,795 for maintenance costs for the Wellingtonian trees situated at 24 Berkshire Street, Arrowtown. The trees located in the frontage of St John's Church, Arrowtown, are listed in the QLDC Schedule of Protected Trees, tree reference 266. The conclusion of an arboricultural report proposed pruning to mitigate risks to both the trees and the church building. Ms Maxwell spoke to this and the following item.

There was discussion around the Heritage Incentive Grant policy and it was explained that applications were weighted according to the category of the heritage feature not on the applicant. It was suggested that the policy could be brought to the Committee for review.

On the motion of Councillors McRobie and Clark it was resolved that the Community & Services Committee:

- 1. Note the contents of this report and in particular;**
- 2. Approve the Heritage Incentive Grant of \$3,795.00 for reimbursement of maintenance costs for the Wellingtonian trees situated at 24 Berkshire Street, Arrowtown.**

2. Heritage Incentive Grant Application – McClintock's Cottage, 31 Merioneth Street, Arrowtown

Consideration was given to a request for Heritage Incentive Grant for reimbursement of \$3,000 for reimbursement for roofing repair costs for the McClintock's Cottage situated at 31 Merioneth Street, Arrowtown. The cottage has high aesthetic values, contributes to the heritage character of Arrowtown, one of New Zealand's best-preserved gold mining towns and has a Heritage NZ Historic Place Category 2 Listing. The work on this building is to replace the main gable roofing iron and flashings to prevent any water damage to the historic cottage.

Images of the cottage were circulated to the committee for reference. It was noted that grants could be given retrospectively as reimbursement of costs. While the amounts being granted were small it was decided that there was still value in the applications coming to the Committee as it profiled the Heritage Fund and showed Council's support of heritage in the community.

On the motion of Councillors Stevens and McRobie it was resolved that the Community & Services Committee:

1. **Note the contents of this report and in particular;**
2. **Approve the Heritage Incentive Grant of \$3,000 for reimbursement of roofing and resource consent costs for McClintock's Cottage 31 Merioneth Street, Arrowtown.**
3. **Shotover Country No.2 Ltd/Shotover Country Ltd, Proposal to Vest Various Lands as Reserve and to Offset Reserve Land and Reserve Improvements Contributions as per the Development Contributions Policy**

Consideration was given to a report that sought a recommendation to Council for the approval to vest five proposed reserves, and to offset reserve land and reserve improvement development contributions as appropriate. The proposed reserves located in Shotover Country were consistent with the 'Connections' parks and open space typology as identified in the Parks and Open Space Strategy 2017. Mr Burt and Mr Quin spoke to this item.

There was a brief discussion on details such as parking areas for bikes at the pump track and appropriate rubbish bins in the parks. The Chair commented that he was happy that the works would be done according to policy and overseen by QLDC staff.

On the motion of Councillors Ferguson and Miller it was resolved that the Community & Services Committee;

- 1 **Recommend to Council the vesting of the five identified proposed reserves be approved;**
 - a. **Lot 1002 SH160139 Recreation Reserve, Shotover Country.**
 - b. **Lot 1003 SH160139 Local Purpose Reserve (water supply, pedestrian and cycle access), Shotover Country.**
 - c. **Lot 1004 SH160139 Recreation Reserve, Shotover Country.**
 - d. **Lot 803 RM161023 Recreation Reserve, Shotover Country.**
 - e. **Lot 804 RM161023 Local Purpose Reserve, Shotover Country.**

subject to the following works being undertaken at the applicant's expense:

- i. **Presentation of the reserve in accordance with Council's standards for reserves;**
- ii. **A potable water supply point to be provided at the boundary of the reserve lot;**
- iii. **The registration of a fencing covenant under s6 of the Fencing Act 1978 on the reserves to vest in QLDC to protect the Council from liability to contribute towards any work on a fence between a public reserve vested in or administered by the Council and any adjoining land;**
- iv. **A five year maintenance period by the current landowner commencing from vesting of the reserve in accordance with the relevant consent;**
- v. **Vesting of reserves to be undertaken in accordance with the QLDC Vesting of Roads and Reserves Policy.**

2 Recommend to Council that a credit from reserve improvement contributions be approved provided the amount becomes available through the future development of consented stages of Shotover Country - Shotover Country No.2 Ltd/Shotover Country Ltd: \$209,455.90 (excl GST) subject to the following works being spent in accordance with the associated costs, and in the following order of development/offsets:

- a. **Sports field in future reserve adjacent to Lower Shotover - \$72,768.95 (additional to the \$138,231.05 agreed by Council on 24 February 2016 for this purpose)**
- b. **Bike pump track in Richmond Park - \$35,000**
- c. **Cycleway through future reserve adjacent to Lower Shotover to trail - \$35,000**
- d. **Play space in Merton Park - \$66,455.90**

and subject to:

- i. Detailed design plans for the reserves to be submitted and the approval of these to be delegated to the Parks and Reserves Planning Manager.
- ii. Final approval of reserve improvement costs to be delegated to the Parks and Reserves Planning Manager and is subject to the applicant demonstrating the actual costs of the improvements.
- iii. If the cost of work to construct the approved plans exceeds the contributions available to be credited, the additional cost shall be at the applicant's expense.

The meeting closed at 10.10am.

Confirmed as a True and Correct Record:

Chairperson

Date
