

**Community & Services Committee**  
**18 October 2017**

**Report for Agenda Item 2**

**Department: Corporate Services**

**Ten Year Plan – Community Pre-Consultation**

**Purpose**

- 1 To provide a progress update about the community pre-consultation process for the Ten Year Plan.

**Recommendation**

1. That the Community & Services Committee:

**Note** the contents of this report

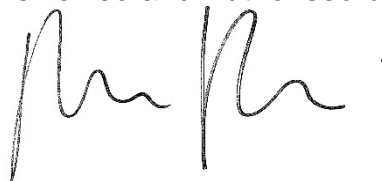
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19/10/2017

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19/10/2017

## Background

- 2 Development of the Ten Year Plan is currently underway across all departments of the Council. The Ten Year Plan outlines planned activity and budgets for the period 2018 – 28 in accordance with the Local Government Act 2002.
- 3 As part of this process, the views of the community must be heard and considered. In order to facilitate this, QLDC Officers have developed a communication and engagement programme that spans the duration of the planning process.
- 4 The programme incorporates two key timeframes:
  - a. Pre-consultation process to capture smaller community and association projects – Sept – Nov 2017
  - b. Formal consultation process to engage more widely with the community – March 2018

## Pre-Consultation Process

- 5 Councillors, accompanied by QLDC officers have been undertaking a programme of pre-consultation with all Community Associations across the District. On the whole, the sessions were positively received and the groups engaged with the format well.
- 6 The sessions were public and community associations were encouraged to promote the session to their community. Attendance was at a higher level than anticipated.
- 7 During the session, attendees were invited to discuss and make recommendations for initiatives across four areas:
  - a. Infrastructure projects i.e. three waters, roading etc
  - b. Community facilities projects i.e. swimming pools, libraries etc.
  - c. Other big ideas
  - d. Changes in levels of service i.e. frequency of mowing, bin collection etc
- 8 Sessions have been held with Fernhill/Sunshine Bay, Glenorchy, Hawea, Frankton, Jack's Point, Kelvin Peninsula, Kingston, Lake Hayes Estate / Shotover Country, Luggate, Gibbston, Arthurs Point, Makarora and Wanaka Community Associations.
- 9 Sessions with Arrowtown, Mt Barker, Albert Town, and Cardrona Community Associations are still outstanding at time of writing.
- 10 Additional sessions were scheduled to take advantage of the LINK Upper Clutha Community Forum and the Arrowtown Shaping Our Futures events.
- 11 After each session, the following has been undertaken:

- a. Email of thanks to the community association chair, providing a summary of the findings of their session.
- b. Review of findings and raising requests for service (RFS) to address matters where appropriate.
- c. Review of findings to establish all matters that would need funding provisions within the Ten Year Plan.
- d. All findings and actions to be shared with the Executive Leadership Team (ELT) and Ten Year Plan Steering Committee as part of their deliberations in relation to the Ten Year Plan.
- e. Letter to be sent to each community association chair, outlining the top five most commented on issues for their community and discussion of how these will be progressed. The letter will also acknowledge other issues that have been addressed via the RFS system and any matters that cannot be addressed at this time.

12 Lessons learned are being compiled from the process and include:

- a. Communications need to be simple, relevant and engaging.
- b. Participation needs to be easy and inclusive for all.

### **Formal Consultation Process**

13 The Ten Year Plan formal consultation process will be undertaken in March and April 2018. During this process, a consultation document and draft Ten Year Plan will be released for public review. The documents will be available for review 12 March to 13 April 2018, during which time the public will be able to make submissions. Hearings and deliberations will be held once the consultation period has closed.

14 The Ten Year Plan formal consultation process will be well supported by more informal community engagement tactics to encourage participation. An activity plan has been developed for the consultation period which includes (but is not limited to) the following:

- a. Extensive advertising campaign across a range of channels (print/radio/online)
- b. Taking the message to the community through a series of engagement events throughout the district, for example Remarkables Market, Glenorchy Getaway Day, Queenstown Primary School Fair, Wanaka A&P show and more.
- c. 'PechaKucha style' events in Queenstown and Wanaka

### **Significance and Engagement**

- 15 This matter is of low significance, as determined by reference to the Council's Significance and Engagement Policy because consultation is of significance to the community interest.

### ***Risk***

- 16 This matter relates to SR1, current and future needs of the community. The risk is classed as low. This matter mitigates the risk of not fully understanding the future needs of the community.

### **Council Policies, Strategies and Bylaws**

- 17 The matters outlined are consistent with the principles outlined in the Significance and Engagement Policy.

### **Local Government Act 2002 Purpose Provisions**

- 18 The recommended option:

- Will help to understand and identify the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
- Can be implemented through current funding under the 10-Year Plan and Annual Plan;
- Is consistent with the Council's plans and policies; and
- Would not alter significantly the intended level of service provision for any significant activity undertaken by or on behalf of the Council, or transfer the ownership or control of a strategic asset to or from the Council.