

Minutes of an ordinary meeting of the Queenstown Lakes District Council held in the Council Chambers, 10 Gorge Road, Queenstown on Tuesday 24 March 2015 commencing at 1.00 pm.

Present:

Mayor Vanessa van Uden; Councillors Aoake, Ferguson, Forbes, Gazzard, Gilmour, Lawton, MacLeod and Stammers-Smith

In attendance:

Ms Meaghan Miller (General Manager, Corporate Services), Mr Marc Bretherton (General Manager, Planning and Development), Mr Peter Hansby (General Manager, Infrastructure), Mr Stewart Burns (Chief Financial Officer), Mr Brett Tomkins (Auditor, Deloitte), Mr Paul Speedy (Manager Strategy Projects and Support), Ms Kristy Rusher (Senior Solicitor), Mr Lee Webster (Manager, Regulatory), Mr Denis Mander (Principal Planner, Infrastructure), Mr Matthew Paetz (District Plan Manager), Ms Amy Bowbyes (Senior Planner – Policy), Mrs Jan Maxwell (Arts and Events Facilitator), Mrs Vanessa Rees-Francis (Technical Officer), Mr David Wallace (Senior Planner, Parks and Operations), Mr Dan Cruickshank (Senior Property Manager, APL Property Ltd), Mrs Joanne Conroy (Property Manager, APL Property Ltd) and Ms Jane Robertson (Governance Advisor); two members of the media and approximately 15 members of the public

Apologies

An apology was received from Councillor Cocks.

On the motion of Councillors MacLeod and Gilmour the Council resolved that the apologies be accepted.

Leave of Absence Requests

Councillor Gazzard sought a leave of absence 1 June – 14 July 2015.

On the motion of Councillors Stammers-Smith and Aoake the Council resolved that the request for leave of absence be granted.

Conflicts of Interest

No conflicts of interest were notified.

Matters Lying on the Table

The following item remained lying on the table:

- District Plan Review: Landscape and Rural Chapters

Confirmation of agenda

The Mayor signalled that an alternative course of action from that contained in the recommendation would be put forward for item 4 ('Request for permit for farm gates under Section 344 of the Local Government Act 1974 – Cameron Craigie and Anita Holthaus, Lovers Leap Road, adjacent to Part Lot 5 DP 395145, Glenorchy').

The agenda was confirmed without addition or alteration.

Public Forum

1. Revell Buckham

Mr Buckham advised that he was speaking on behalf of the Wakatipu Aero Club and conveyed apologies from its chair, Adrian Snow. Whilst not a current member, he had previously been an executive member and remained a friend of the club. He noted that the club had two branches: a training division and a charter operation (Air Wakatipu), but these branches were one entity and both operated at present from the same location, which provided staffing efficiencies. The Queenstown Airport Corporation ('QAC') had advised that upon the expiry of the club's present lease on 30 June 2015, Air Wakatipu could continue to operate from Queenstown Airport but not the training arm of the Aero Club which QAC had suggested relocate to Wanaka Airport. This was because the club's training arm did not 'fit our mix' according to QAC, and although clarification on this had been sought, no response had been received.

Mr Buckham asserted that the club's aeronautical movements had no effect on capacity at Queenstown Airport or compromised air safety. He added however, that it was not viable for the club to relocate its training operations to Wanaka as it did not have the resources to operate from two sites. As QAC was a Council Organisation and the Council had to approve its Statement of Intent, he believed that the Council could influence QAC to reverse this stance, adding that QAC had a statutory duty to consider the community interest in its activities. He noted that the club wanted to remain in its current space until the new General Aviation area was established at the airport.

Councillors asked Mr Buckham for his views on the implications of the aero club's training arm ceasing operations at Queenstown Airport. In reply he suggested that there would be a loss of local knowledge as operators who did not have the same level of exposure to local conditions would deliver mountain flying training instead of club members. He added that pilots regularly came to Queenstown for specific training in alpine flying.

In reply to a question about QAC's motive for seeking the relocation of the Aero Club, Mr Buckham speculated that the space currently occupied by the club had already been sublet to someone else.

The Mayor encouraged the club to continue seeking a solution with QAC.

2. Nanette Bennington

Ms Bennington advised that she represented Happiness House, an entity of an interagency group which had recently emailed Councillors expressing collective concern about the effects of the cabins on the Lakeview site being removed. The result of the cabins' removal would be to force 300 tenants to seek alternative accommodation on the open market. Many did not have the financial resources to pay increased rents and this uncertainty about the future was creating major anxiety for current tenants.

Ms Bennington observed that the Council's resolution from December 2013 relating to the development of a proposed Queenstown Convention Centre required development on the site to mitigate any impacts on housing affordability. Accordingly, the group sought an update on how the affordability of housing would be addressed when the cabins were removed. She also asked how the Council would support the social service providers in the community if the Council's housing affordability initiatives did not eventuate.

3. Jo Moore

Ms Moore advised that she was a Trustee for Happiness House and a member of the interagency group and she supported the sentiments expressed by the previous speaker. On another matter, she also commended the Council on the work completed so far on the Local Approved Products Policy and the way in which it had been communicated with stakeholders. She hoped that work would continue and a plan developed to implement the policy.

4. Hine Marchand

Mrs Marchand spoke of the regularity with which people in desperate financial situations were now approaching the Salvation Army. She considered that the situation was worsening and asked Councillors what was deemed an affordable rent in Queenstown.

5. Basil Walker

Mr Walker asked the Council to defer any decisions involving the Lakeview site until the decision on Plan Change 50 had been released. He highlighted the possibility of a judicial review because he considered that proper process had not been followed. He observed that it was not a foregone conclusion that the recommendation would be favourable to Council.

6. Brian Fitzpatrick

Mr Fitzpatrick questioned the timing for the development of the Eastern Arterial Road, as the financial allocation in the draft Ten Year Plan implied that it would only occur in 2020/21. Mr Fitzpatrick noted that Remarkables Park Ltd would be concerned if this was the case.

7. Alastair Porter

Mr Porter also expressed concern about the timing suggested in the Ten Year Plan for completing the Eastern Arterial Road. He highlighted the importance of reducing traffic congestion on State Highway 6 and at Frankton corner, pointing out that on top of the 2 million vehicles which visited Remarkables Park every year, there were developments approved for Shotover Park and the Frankton industrial area as well as the opening of the new Wakatipu High School in

Frankton in 2018, all of which would have a major impact upon traffic volumes. Furthermore, these developments would also contribute a lot of money to the district and he encouraged the Council to time the project for 2015/16.

On the motion of Councillors Gilmour and Lawton it was resolved that the Council suspend Standing Orders to allow the public forum to extend for longer than 30 minutes

8. Angus Welsh

Mr Welsh advised that he was Chairperson of the Queenstown Lakes District Cultural Trust. The Trust supported the proposed Arts Policy which was on the agenda for adoption. He noted that despite the Council's seeding funding of \$50,000 pa, the Trust always had to fund-raise to purchase an art work. He added that the Trust had to be careful when procuring works not to proceed to a point that a project would be deemed retrospective by the Central Lakes Trust or the Community Trust of Southland.

Mr Welsh advised that the Trust was open to revising its rules to provide for a rotation of membership, but he was unsure if there were many members of the public interested in being members.

9. Hudson Turnbull

Mr Turnbull stated that he was strongly in favour of moving the proposed new Kawarau Falls Bridge downstream nearer the confluence. He had made a submission to this effect to the Regional Land Transport Plan, which he understood would be disseminated to Otago/Southland councils. He believed that it would be cheaper to construct the bridge further downstream as linking roads would not have to be built. He also believed that the NZTA would have regard to the Council's advice about location.

10. Ella Lawton on behalf of Wanaka Alcohol Group

Councillor Lawton stated that the Wanaka Alcohol Group applauded the Council for taking a step towards adopting a Local Approved Products Policy (LAPP). She noted that new products would be introduced to the market and having a LAPP in existence provided the best option for controlling these products.

On the motion of Councillors Gilmour and MacLeod it was resolved that Standing Orders be reinstated.

1. 2015-2025 10 Year Plan Consultation Document

A covering report from Meaghan Miller (General Manager Corporate Services) introduced the Council's 2015-2025 10 Year Plan Consultation Document and supporting documents (Volumes 1 and 2) for public consultation.

Councillor Stammers-Smith left the meeting at 1.51 pm.

Brett Tomkins (Deloitte) and Stewart Burns joined the table.

Ms Miller circulated recommended amendments to the consultation document. She clarified that the statutory requirement was for the Council to adopt the consultation document as well as volumes 1 and 2 of the supporting documents, adding that the proposed amendments had received auditor approval and any consequential changes would also flow through to volumes 1 and 2.

Councillor Stammers-Smith returned to the meeting at 1.54 pm.

Mr Tomkins commented on the auditing process and the Council's documents and how they compared with those prepared by other territorial authorities. He considered that the Council's consultation document was of good quality and of a length appropriate to the Council size and the issues faced.

Councillor MacLeod expressed concern that the figure provided in the consultation document for the Wanaka Community Pool upgrade was not a fair representation of what was proposed and could not be compared with the proposal to build an eight lane pool and learners' pool at Three Parks for which \$12.3M had been allocated. He stressed the importance of ensuring that the public understood that the proposed community pool upgrade did not include a new learn to swim pool. The Mayor acknowledged this and asked that text be added specifying that the Wanaka Community Pool upgrade did not include a learners' pool.

Councillor MacLeod advised that he wished to suggest some further changes to the documents and asked how this could occur before the consultation process started. Ms Miller invited Councillor MacLeod to meet with herself and Mr Burns outside the meeting to discuss the changes he sought.

Ms Miller spoke to the proposed amendments to the consultation document that she had circulated earlier. In addition to those proposed, a change was also made to the table on page 16 to specify the actual years when showing the total cumulative impact by each year of major projects.

There was further discussion about how the Eastern Arterial Road would be funded. Consideration was given to the point raised in the public forum about the timing shown for the Eastern Arterial Road and it was agreed that this was a matter which should be raised in submissions.

Ms Miller conveyed a message of thanks from the Chief Executive to all staff involved in preparing the 2015/25 Ten Year Plan consultation documents.

**On the motion of the Mayor and Councillor Gazzard
it was resolved that the Council:**

- a. Adopts the 10 Year Plan (Long Term Plan)
supporting documents (Volumes 1 and 2); and**
- b. Adopts the 10 Year Plan (Long Term Plan)
Consultation Document for consultation.**

Councillor Gilmour abstained from voting as she had not attended many of the Ten Year Plan workshops.

2. Lakeview Reserve Land Exchange Proposal

A report from Paul Speedy (Manager Strategic Projects and Support) discussed the status of the reserve land on the Lakeview site and proposed a land exchange to maximise the site's development potential for private and public use. The report detailed the statutory considerations and processes and recommended that the Council publicly notify the intention to make the exchange and receive public input on the proposal.

In reply to a question, it was noted that under the proposal the activity of the site containing a 'camping ground' could continue, as this was an appropriate activity for a Recreation Reserve.

Councillor Stammers-Smith observed that the outcome of the Plan Change 50 was still unknown and there was also the likelihood of the decision being appealed. He therefore opposed the recommendation's reference to the proposed land exchange supporting the outcomes of Plan Change 50. The Council supported this view and agreed to delete recommendation (a) (ii).

It was noted that a management plan would need to be prepared and consulted on once the reserve was classified. This would help to ensure the preservation of open spaces and the provision for outdoor activities.

On the motion of Councillors Stammers-Smith and Lawton it was resolved that the Council:

- a. Note the contents of this report and in particular:**
 - i. The Lakeview reserve land (Pt Block XXXII TN of Queenstown and Pt Block LVI TN of Queenstown) partly occupied by the Queenstown Lakeview Holiday Park is not currently classified under the Reserves Act 1977.**
- b. Authorise officers to implement option 1 by proceeding with giving public notice of a proposal to:**
 - i. Notify the intention to classify the reserve land (Pt Block XXXII TN of Queenstown and Pt Block LVI TN of Queenstown) as recreation reserve under section 16(1) of the Reserves Act 1977.**
 - ii. Notify the intention to exchange an area of reserve land (Pt Block XXXII TN of Queenstown) for an equivalent area of adjacent Council-owned freehold land (made up of Lots 1-3 DP 354070, SO 24298, Pt Section 15 Blk XXIX TN of Queenstown, Section 10 Blk**

XXIX TN of Queenstown and Section 1 SO 12299) under section 15 of the Reserves Act 1977.

- c. Appoint a Hearings Panel consisting of the Mayor and Councillors Cocks, Gazzard and Lawton, of which three members are required to hear submissions and report back to Council a recommendation whether or not to classify the land on behalf of the Minister of Conservation and whether to recommend to the Minister that the land be exchanged.**

3. Draft Arts Policy

A report from Meaghan Miller (General Manager Corporate Services) introduced a proposed policy for the procurement of public art installations in the Queenstown Lakes District and recommended its adoption.

Councillor Gilmour advised that she wished some minor typographical errors to be corrected, so suggested that 'as amended' be added to the recommendation. The Mayor agreed with this suggestion.

On the motion of Councillors Stammers-Smith and MacLeod it was resolved that the Council adopt the draft Arts Policy as amended.

4. Request for permit for farm gates under Section 344 of the Local Government Act 1974 – Cameron Craigie and Anita Holthaus, Lovers Leap Road, adjacent to Part Lot 5 DP 395145, Glenorchy

A report from Vanessa Rees-Francis (Technical Officer) assessed an application to permit three farm gates on Lovers Leap Road. The report recommended that gates one and three be permitted but that gate two be declined.

The Mayor advised that communication had taken place with the applicant and the parties who opposed the application, noting that both were amenable to the report being considered at the ordinary Council meeting scheduled for 30 April. Accordingly, she recommended that the item lie on the table until this time.

On the motion of Councillors Gilmour and Forbes the Council resolved that the item lie on the table.

Councillors were advised to contact Vanessa Rees-Francis if they had any queries about the report in the interim.

5. Elected Members' Pecuniary Interests

A report from Kristy Rusher (Senior Solicitor) assessed and recommended the adoption of an amendment to the Queenstown Lakes District Council's code of conduct in respect of declaring and recording elected members' pecuniary interests. The Code of Conduct containing the updated provisions was appended to the report and recommended for re-adoption.

Ms Rusher joined the table.

The Mayor noted that other amendments and updates were sought to the existing Code of Conduct and asked that part (g) of the recommendation ('That Council confirm that members re-adopt the *Code of Conduct for Elected Members* in its entirety') be removed.

Some concern was expressed that the Registrar of the Members' Pecuniary Interests Register had the ability to delegate his functions. The Mayor stated that the Council needed to agree on the identity of any deputy and that this was a matter which should be addressed within the Code of Conduct.

Councillor Gilmour questioned how far back a declaration needed to go, expressing concern about the legal implications of omitting detail and how the privacy of close family members would be protected. In reply, Ms Rusher suggested that in such circumstances members could provide organisational rather than personal details. She added that where details about family members were provided, information could be withheld for privacy reasons.

The Mayor signalled that the Council could undertake a full review of the Code of Conduct at any time in its current term.

On the motion of Councillors Aoake and MacLeod it was resolved that the Council:

- a. Note the recommendation of the Audit and Risk Committee to amend the Council's Code of Conduct;**
- b. Amend Part 6 of the existing Code of Conduct to provide for the mandatory reporting of members' interests in the specified form of declaration (set out in Attachment A to this report);**
- c. Revoke Part 8 of the existing Code of Conduct;**
- d. Adopt a new Part 8 to the Code of Conduct together with the specified Appendix (see Attachment A) for elected members, and a Requirements for Declaration (as described in Attachment B) to provide for:**
 - i. Reporting of pecuniary interests to occur on at least a twice yearly basis (as well as at the commencement of any Council meeting);**

- ii. any new interests or changes to members' existing interests (including acceptance of gifts) to be completed no later than the last working day of the month in which the interest changed, or a new interest arose;
 - iii. the compilation of a register of elected members' pecuniary interests by a Registrar of the Members' Pecuniary Interests Register;
 - iv. making a summary of the register of elected members' pecuniary interests available to the public on request.
- e. **Appoint the Chief Executive as the Registrar of the Members' Pecuniary Interests Register.**
- f. **Authorise the Registrar of the Members' Pecuniary Interests Register to make amendments to the declaration forms, and the requirements for declaration of pecuniary interests, and to delegate the functions of the Registrar.**
- g. **Note that no less than 75% of members present at the Council meeting that considers this item must vote for the amendment and re-adoption of the Code of Conduct for Elected Members.**

The meeting adjourned at 3.03pm and reconvened at 3.11pm.

The Mayor advised that because of an external commitment Mr Paetz needed to leave the meeting and for this reason she wished to bring item 8 forward. The Council supported this change to the order of the agenda items.

8. District Plan Review: Natural Hazards

A report from Matthew Paetz (District Plan Manager) presented the Natural Hazards chapter of the proposed District Plan and accompanying Section 32 evaluation report for the Council to accept, prior to being brought back for the Council's final approval along with the remainder of the chapters forming Stage 1 of the District Plan Review before commencing the statutory consultation process. The Section 32 report assessed the different options available and recommended the adoption of Option 2 ('Retain and improve the existing approach to managing natural hazards') as this was considered the most balanced approach.

Mr Paetz and Ms Bowbyes joined the table. The Mayor sought further information about the nature of the assessment referred to in 11.5.2.3. Councillor Lawton questioned the reference to 'tolerable risk' and asked that staff either define the concept of tolerability or explain in the provisions that the term was sourced from the Regional Policy Statement. She also conveyed concerns about ensuring the inclusion of sufficient measures to mitigate fire hazard.

A request was made for the information contained in **Other Methods** (11.5.3.5) to be included in paragraph 11.2.

Members stressed the importance of the Otago Regional Council providing the most up-to-date data available.

On the motion of Councillors Gilmour and Forbes it was resolved that the Council:

- a. Note the contents of this report and in particular:**
 - i. The Resource Management issues associated with the current provisions.**
 - ii. The RMA Section 32 evaluations.**
- b. Agree to accept the draft Natural Hazards provisions as amended.**
- c. Note that these provisions will be brought back for Council's final approval along with others forming Stage 1 of the District Plan Review, prior to statutory consultation and public notification.**
- d. Authorise officers to make further minor changes to the Section 32 Evaluation reports and provisions without further recourse to the Council, where this is necessary to:**
 - i. Ensure consistent numbering and formatting of the proposed District Plan text;**
 - ii. To fix identified minor errors and/or omissions; and**
 - iii. Ensure continuity with other proposed provisions.**

The meeting returned to the original order of the agenda items.

6. Amendment to Delegation of Authority and Terms of Reference to Facilitate Decisions under the Housing Accords and Special Housing Areas Act 2013

A report from Kristy Rusher (Senior Solicitor) proposed an amendment to the delegations to the Resource Consent Commissioner Appointment Committee to allow it to appoint an Accord Territorial Authority Panel [an 'ATAP']. The ATAP was a body required by the Housing Accords and Special Housing Areas Act 2013 to perform specific duties. These were detailed in an annexure to the report.

Councillor Gilmour stated that she was opposed to the Council delegating the appointment of the ATAP to the Resource Consent Commissioner Appointment Committee. She considered that this was a decision which should be assigned to the full Council. The Mayor noted that this would be achieved by removing the delegation under Section 89 ('Power to appoint

Accord Territorial Authority Panel') from the annexure and deleting part (ii) of the recommendation ('... amend the delegations register to give effect to Council's decision'). The Council supported this proposed course of action.

On the motion of Councillors Macleod and Aoake it was resolved that Council:

- a. Approve the delegations pursuant to the Housing Accords and Special Housing Areas Act 2013, as proposed and described in Annexure A [attached as Appendix A to these minutes];**
- b. Authorise the Senior Solicitor to amend the terms of reference of the Resource Consent Commissioner Appointment Subcommittee to give effect to Council's decision.**

7. Psychoactive Substances – Local Approved Products Policy

A report from Lee Webster (Manager, Regulatory) presented a draft Local Approved Products Policy (Psychoactive Substances) for adoption for the purposes of public consultation.

Councillor Gilmour asked that the review of the Control of Activities and Obstructions in Public Places Bylaw 2010 be scheduled early in the 2015/16 work programme.

On the motion of Councillors Aoake and Gilmour it was resolved that the Council:

- a. Approve the proposed Queenstown Lakes District Council Local Approved Products Policy (LAPP) for public consultation using the special consultative procedure;**
- b. Defer consideration of the consumption of psychoactive substances in public places as part of the programmed review of the Control of Activities and Obstructions in Public Places Bylaw 2010 (scheduled for review in 2015 - 2016);**
- c. Appoint Councillors Aoake, Forbes, Gilmour and MacLeod to a hearings panel of which three are required to hear and consider submissions on the proposed Queenstown Lakes District Council Local Approved Products Policy (LAPP), and recommend to Council the form of the policy to be adopted.**

9. Draft Glenorchy Airstrip Reserve Management Plan

A report from David Wallace (Senior Planner, Parks and Operations) presented the draft Glenorchy Airstrip Reserve Management Plan for

Council's approval prior to commencing public consultation. The site had come under the Council's ownership in November 2013 as a result of a transfer of the Glenorchy airstrip and associated land from the Department of Conservation.

On the motion of Councillors Stammers-Smith and MacLeod it was resolved that the Council:

- a. Approve that the Draft Glenorchy Airstrip Reserve Management Plan 2015 be publicly notified in accordance with section 41(6) of the Reserves Act 1977, calling upon persons or organisations interested to lodge with the administering body written objections to or suggestions on the draft plan before a specified date, being not less than 2 months after the date of publication of the notice.**
- b. Appoint a Hearings Panel consisting of Councillors Forbes, Gazzard, Lawton and Stammers-Smith of which three are required to hear submissions and make a recommendation to Council.**

10. Proposed Glenorchy Local Purpose Reserve land exchange

A report from David Wallace (Senior Planner, Parks and Operations) advised of a proposed land exchange with Pounamu Holdings Ltd to facilitate the formation of a new access point to Pounamu land. The proposal had been subject to public consultation and three submissions had been received (one in support; one neither in support nor opposition and one in opposition which was subsequently withdrawn). No hearing was held as no opposing submissions had been received and the report proposed that the Council agree to the exercise of the Minister of Conservation's consent to approve the land exchange.

It was noted that the right-of-way depicted on the plan appended to the report did not exist but had originated from a consented subdivision which had never been exercised.

On the motion of Councillors Gazzard and Gilmour it was resolved that the Council agree to the exercise of the Minister's prior consent (under delegation from the Minister of Conservation) for the exchange 75 square metres of Lot 1 DP 434815 (local purpose beautification reserve) for 75 square metres of Lot 14 DP 434815 subject to section 15 of the Reserves Act 1977.

11. Table and Chair Licence Request – Public Kitchen and Bar

A report from Dan Cruickshank (Senior Property Manager, APL Property Ltd) detailed an application from Public Kitchen and Bar for a table and chair licence for an outdoor dining area on recreation reserve adjacent to the

Steamer Wharf in central Queenstown. The report noted that the proposal had been subject to public consultation and no submissions had been received. Accordingly, it was recommended that a table and chair licence be granted.

On the motion of Councillors Aoake and Forbes it was resolved that the Council:

- a. Grant a table and chair licence over Section 2 Block XVII Town of Queenstown to Public Kitchen and Bar with terms and conditions as set in the Table and Chair Policy 2006 or future updates;**
- b. Delegate final terms and conditions and execution authority to the Chief Executive;**
- c. Agree to the exercise of the Minister's prior consent (under delegation from the Minister of Conservation) to the granting of a licence to Public Kitchen and Bar over Section 2 Block XVII, Town of Queenstown**

12. Reclassify Reserve and Grant a New Ground Lease – Riverbank Road, Wanaka

A report from Joanne Conroy (Property Manager, APL Property Ltd) detailed the proposal to reclassify a local purpose reserve in Riverbank Road, Wanaka as local purpose depot reserve to allow for a new ground lease of the land to Wanaka Firewood Limited. The proposal had been subject to public consultation and no submissions had been received. Accordingly, it was recommended that the reserve reclassification be approved and that the Chief Executive be delegated authority for final terms and conditions and execution of the proposed lease.

On the motion of Councillors Aoake and Lawton it was resolved that the Council:

- a. Agree to reclassify section 37 Block III Lower Wanaka SD to Local Purpose Depot Reserve pursuant to section 24 of the Reserves Act 1977;**
- b. Agree to the exercise of the Minister's prior consent (under delegation from the Minister of Conservation) to reclassifying section 37 Block III Lower Wanaka SD to Local Purpose Depot Reserve pursuant to section 24 of the Reserves Act 1977; and**
- c. Delegate final terms and conditions and execution of the proposed lease to the Chief Executive.**

13. New Grazing Lease – Judge and Jury Drive

A report from Dan Cruickshank (Senior Property Manager, APL Property Ltd) detailed an application from Mr Mike Smith for a lease to graze land at Judge and Jury Drive, Queenstown. The proposal had been subject to public consultation and no submissions had been received. Accordingly it was recommended that the lease be granted.

On the motion of Councillors Ferguson and MacLeod it was resolved that the Council:

a. Approve granting a grazing lease over Lot 400 Deposited Plan 445230 to M Smith as per the attached plans, with the following terms and conditions:

- Term:** One year
Renewal: Nine renewals, with the prior agreement of both parties
Rent: \$950 + GST per annum
Reviews: Reviewed annually in accordance with CPI General, subject to ratchet clause
Use: Pastoral farm grazing & cropping
Insurance: N/A
Assignments: With the approval of Council
Special conditions:
1) Licensee to keep ground clear of noxious plants.
2) Licensee to report all and any attempts to illegally dump soil or other rubbish/spoil on the Reserve.

b. Delegate final terms and conditions and execution authority to the Chief Executive;

c. Agree to the exercise of the Minister's prior consent (under delegation from the Minister of Conservation) to the granting of a lease to Mike Smith over Lot 400 Deposited Plan 445230.

14. 2014/15 Parks Capital Works Programme Reforecast

A report from Peter Hansby (General Manager, Infrastructure) presented a revised Parks capital works programme for the 2014/15 financial year for the Council's approval.

Mr Hansby distributed an amended programme, highlighting the differences from the document contained in the agenda:

- Related projects had been more logically grouped together.
- The addition of safety fencing for the Queenstown and Wanaka skate parks was extra expenditure and the need for it would be reviewed.

- 'Composting system' had been renamed 'Freedom Camping Dump Station'; a firm location for this facility had yet to be determined.
- Park Street foreshore enhancement was work to address the effects of erosion.

It was noted that the future of the Ramshaw Lane toilets would be reconsidered after work on the Arrowtown Hall had been undertaken.

On the motion of Councillors Forbes and Gazzard it was resolved that the Council:

- a. Approve the proposed changes listed [in Appendix B to these minutes] to the 2014/15 Annual Plan, Parks capital works programme.**
- b. Authorise the Operations Division to report its monthly performance against the revised capital works programme from April 2015.**

15. Economic Network Plan for Transport

A report from Denis Mander (Principal Planner, Infrastructure) provided an overview and analysis of the Council's economic network plan for transport.

Mr Mander joined the table. Further to discussion earlier in the meeting it was clarified that an application for funding to construct the Eastern Arterial Road had not yet been made. It was noted that the project must first be considered as part of the Regional Land Transport Plan and then included in the National Land Transport Programme following which an application for funds based on the detailed design could be made.

On the motion of Councillors Forbes and Ferguson it was resolved that the Council note the contents of the report.

16. Mayor's Report

A report from the Mayor:

- a) Set out the functions and meetings attended during the period 1 – 23 March 2015;
- b) Sought the Council's approval for staff to make application for third-party funding for Stage One of the Wanaka Sports Facility Project;
- c) Presented written reports from Portfolio Leaders;
- d) Summarised the items from and appended the minutes of the following meetings:
 - Audit and Risk Committee meeting of 16 February 2015
 - Wanaka Community Board meeting of 18 February 2015
 - Property Subcommittee meeting of 26 February 2015
 - Resource Consent Commissioner Appointment Committee meeting of 26 February 2015
- e) Detailed the actions taken from previous Council meetings:

The Mayor advised of several functions listed in the report that she had not attended. It was also noted that the draft minutes of the Property Subcommittee meeting of 12 March 2015 were not appended as stated in the report, and would therefore be presented at the next ordinary Council meeting.

The following new action points were noted:

- The provision of maritime facilities and the removal of some navigation safety signage in the Wanaka area to be an item for discussion at a future workshop.
- A further update to be provided about the Shotover Country School Gym.
- Specific contact to be made with all stakeholders in the new Wanaka Pool project to ascertain their support.
- The condition survey of tracks and trails also to identify who is responsible for the maintenance of each track.
- The project to compile development and maintenance specifications for tracks and trails also to reflect national standards and as far as possible be consistent with the Wanaka Tracks Strategy as well as Department of Conservation and Mountain Bike Club tracks.
- Review position of bollards in Athol Street and consider moving a light pole to address concerns about bus manoeuvrability raised by Connectabus.
- Wakatipu Aero Club to be encouraged to communicate directly with Queenstown Airport Corporation about their accommodation concerns.
- The timing for consultation with affected landowners on the Inner Links proposal to be clarified.

On the motion of the Mayor and Councillor Aoake it was resolved that the Council:

a. Note the report; and

b. Direct officers to seek third-party funding for Stage One of the Wanaka Sports Facility project.

17. Chief Executive's Monthly Report

A report from the Chief Executive provided updates on progress with the 2014/2015 work programme. The following points were noted:

- RFID and self-check for the library: work was still being undertaken to address Councillor concerns.
- 2.4: Vegetation management contracts: Discussion about higher levels of track maintenance standards (especially on the Frankton Track) would be scheduled for a future workshop.
- Were meetings with stakeholders to discuss the Local Alcohol Policy undertaken in March?

On the motion of Councillors Gazzard and Aoake it was resolved that the Council note the report.

Councillor Stammers-Smith left the meeting at 4.32pm.

Confirmation of Minutes

26 February 2015

The following amendment to the draft minutes was agreed [additions underlined]:

- Page 7: Councillor Gilmour highlighted some of the key changes and additions she had sought on behalf of Catalyst Trust. These were that Queenstown aim to become a place for mental as well as adrenal challenge through initiatives like a Festival of Ideas, encouraging establishment of tertiary institute satellites and an Aspen Institute-like entity, and working towards the resort becoming a “Davos Downunder” destination for think tanks and forums.

On the motion of Councillors MacLeod and Lawton it was resolved that the public part of the minutes of the ordinary meeting of the Queenstown Lakes District Council held on 26 February 2015 as amended be confirmed as a true and correct record.

Resolution to exclude the public

On the motion of Councillors MacLeod and Ferguson the Council resolved that the public be excluded from the following parts of the proceedings of the meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

Confirmation of minutes – 26 February 2015:

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.

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General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
14. Award of Three Waters Operations and Maintenance Contract	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);	Section 7(2)(i)
15. Review of previous Council decision with regard to the appeal by Coneburn Planning Limited (formerly Zante) against the decline of resource consent RM090252	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: g) maintain legal professional privilege; i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations); j) prevent the disclosure or use of official information for improper gain or improper advantage.	Section 7(2)(g) Section 7(2)(i) Section 7(2)(j)
16. Proposed Land Exchange – Shotover Park	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: i) enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial negotiations;	Section 7(2)(i)

Agenda Items:

Item 18: Public Works Act Agreement for the Land Acquisition of the Luggate Reservoir with Associated Rights and Easements

General subject to be considered.	Reason for passing this resolution.	Grounds under Section 7 for the passing of this resolution.
18. Public Works Act Agreement for the Land Acquisition of the Luggate Reservoir with Associated Rights and Easements	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to: i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations);	Section 7(2)(i)

This resolution is made in reliance on Section 48 [1] [a] of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting went into public excluded at 4.33pm.

The meeting moved out of public excluded and concluded at 4.41pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

M A Y O R

30 April 2015

D A T E