

**Property Subcommittee
13 November 2014**

Minutes of a meeting of the Property Subcommittee held on Thursday, 13 November 2014 in Council Chambers, 10 Gorge Road, Queenstown commencing at 10.01am

Present

Mayor van Uden, Councillors Aoake and Stammers-Smith

In Attendance

Councillor MacLeod attended via videoconference. Mr Richard Flitton (Principal Engineer, Resource Management), Ms Vanessa Rees-Francis, Mr Dan Cruickshank and Ms Shelley Dawson

Apologies

There were no apologies.

Declaration of Conflicts of Interest

There were no conflicts noted.

Resolution to Exclude the Public

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the public be excluded from all items of the Property Subcommittee meeting:

The general subject of the matters to be discussed while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(a) of the Local Government Information and Meetings Act 1987 for the passing of this resolution is as follows:

<i>General subject to be considered.</i>	<i>Reason for passing this resolution.</i>	<i>Grounds under Section 7 for the passing of this resolution.</i>

All Items	<p><i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information where the withholding of information is necessary to:</i></p> <p><i>i) enable any local authority holding the information to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</i></p>	Section 7 (2)(i)
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This resolution was made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982 as the case may require, which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as shown above with respect to each item.

The meeting moved into public excluded at 10.02am.

Matters Lying on the Table

There were no matters lying on the table

Confirmation of Minutes

On the motion of Councillors Stammers-Smith and Aoake it was resolved that the minutes of the Property Subcommittee meeting held on 23 October 2014 be confirmed as a true and correct record.

Confirmation of Agenda

The agenda was confirmed without addition or alteration.

1. Temporary Road Closure Application – Arrowtown Long Lunch 2014 (PSC 14/11A/01)

Consideration was given to an application for the temporary closure of Buckingham Street on 5 December 2014 for the annual Arrowtown Long Lunch event. The event is a fundraiser for the Arrowtown Heritage Lighting Project. The proposed closure extent was similar to last year albeit one hour shorter and there had been no submissions or objections received following on from the public notification period.

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee:

- a. Approve the road closure application for the annual Arrowtown Long Lunch subject to the following conditions:
 - i. A Traffic Management Plan must be approved by Queenstown Lakes District Council's Infrastructure Department prior to the event taking place.
 - ii. The event is to be advertised on the radio two days prior and on the morning of the event.
 - iii. The event organisers are to arrange suitable disposal methods for recycling and rubbish/refuse.
- b. Authorise the following schedule of road closures:

Road to be Closed: Buckingham Street from Wiltshire Street to Berkshire Street

Period of Closure: 1000 to 1700 Friday the 5th of December 2014
- c. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

2. Temporary Road Closure Application – New Year's Eve Celebration Wanaka and Queenstown 2015 (PSC 14/11A/02)

Consideration was given to an application for temporary road closures required for the annual New Year's Eve Celebrations in Queenstown and Wanaka for 2015 scheduled for Wednesday 31 December 2014. The closure extents were nearly identical to that occurring last year, with the Wanaka closures finishing at 3am rather than at 2am (as per last year's application). This set of road closures has been occurring on an annual basis for a number of years.

The Mayor requested that any road closure reports include consultation with bus companies. It was noted that they had been consulted with for this application but it had been omitted from the report.

On the motion of Councillors Aoake and Stammers-Smith it was resolved that the Property Subcommittee:

- a. Approve the road closure application for the annual New Year's Eve Celebration subject to the following conditions:

- i. A Traffic Management Plan must be approved by Queenstown Lakes District Council's Infrastructure Department prior to the event taking place.
- ii. The event is to be advertised on the radio two days prior and on the morning of the event.
- iii. The event organisers are to arrange suitable disposal methods for recycling and rubbish/refuse.
- iv. The applicant notifying all affected parties via an affected party notice, of the extent of the temporary road closure; this notification to be undertaken five working days prior to the closure occurring.

b. Authorise the following schedule of road closures:

Queenstown

Roads to be Closed: Rees Street from Shotover Street to Marine Parade, Marine Parade from Rees Street to Church Street, Beach Street from Camp Street to the Steamer Wharf and all of Cow Lane

Period of Closure: 1700 Wednesday 31 December 2014 to 0300 Thursday 1st January 2015

Wanaka- Main Closure for New Year Celebrations

Roads to be Closed: Ardmore Street from Dungarvon St to the Lakeside Road/Ardmore Street intersection and Helwick Street from Ardmore Street to Dunmore Street.

Period of Closure: 1700 Wednesday 31 December 2014 to 0300 Thursday 1 January 2015

Fireworks Display

Roads to be Closed: Ardmore Street from 200m southwest of Dungarvon St intersection and Dungarvon Street from

Dunmore Street to Ardmore Street

**Period of Closure: 2345 Wednesday 31
December 2014 to 0015
Thursday 1 January 2015**

- c. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

3. Temporary Road Closure Application – Christmas Cracker Event 2014 (PSC 14/11A/03)

Consideration was given to an application for temporary road closures required for the annual QLDC Christmas Cracker event scheduled for Saturday 6 December 2014. The event organisers for the event on behalf of the Queenstown Lakes District Council requested temporary road closures within Queenstown central business district for this years' event, scheduled for Saturday 6 December 2014 between 5pm and 11pm.

On the motion of Mayor van Uden and Councillor Stammers-Smith it was resolved that the Property Subcommittee:

- a. Approve the road closure application for the annual Christmas Cracker Event subject to the following conditions:**

- i. A Traffic Management Plan must be approved by Queenstown Lakes District Council's Infrastructure Department prior to the event taking place.**
- ii. The event is to be advertised on the radio two days prior and on the morning of the event.**
- iii. The event organisers are to arrange suitable disposal methods for recycling and rubbish/refuse.**
- iv. The applicant notifying all affected parties via an affected party notice, of the extent of the temporary road closure; this notification to be undertaken five working days prior to the closure occurring.**

- b. Authorise the following schedule of road closures:**

**Roads to be Closed: Memorial Street from
Camp Street to
Stanley Street,
Stanley Street from**

**Memorial Street to
Gorge Road and
Templeton Way from
Memorial Street to
the Library car park**

**Period of Closure: 1700 to 2300
Saturday 6 December
2014**

c. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

4. Licence to Occupy Road Reserve- Justin Hemmes, 31, 37 & 43 Drift Bay Road, Lots 2, 3 & 4 DP 26157, Queenstown (PSC 14/11A/04)

Consideration was given to an application to grant a retrospective licence to occupy road reserve for landscaping and earthworks located within the Drift Bay Road reserve, adjacent to Lot 2 DP 26157, Queenstown. As part of extensive landscape regeneration works and following consultation with and the agreement of all the neighbours, the applicant created a small bund along the Drift Bay Road boundary of number 43 with plantings. It was identified that some of the planting and bunding has occurred within the legal road reserve.

On the motion of Mayor van Uden and Councillor Aoake it was resolved that the Property Subcommittee:

a. Approve the licence to occupy road reserve application from Justin Hemmes for landscaping and bunding planted in the Drift Bay Road reserve adjacent to Lots 2,3 & 4 DP 26157, Queenstown subject to the following conditions:

i All planting is to remain at Council's pleasure

ii All services including phone, power and gas within the road reserve and any water, sewer and storm water services must be identified and catered for.

b. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.

5. Licence to Occupy Airspace Over Road Reserve – Glenorchy Motors Limited, 26-34 Mull Street, Sections 24-27, Block I, Glenorchy Town (PSC 14/11A/05)

Consideration was given to an application for a licence to occupy for the use of the airspace over road reserve relating to a proposed new canopy located

adjacent to Glenorchy Motors Limited, Section 24 -27, Block I, Glenorchy Town. The canopy roof was proposed to extend over part of the existing concrete forecourt, cantilevering over the boundary of the allotment with the road reserve (an area of approximately 25m²).

It was questioned why there was inconsistency in applying the airspace policy. It was explained that some CBD streets had District Plan rules that required veranda's in which case the policy would not be applied. Also the policy would be applied to a veranda structure with a deck on top but not a simple veranda. It was agreed that in this case it was for the applicant's benefit not the public and the policy should apply. The Mayor noted that there should be consistency adding there was a Council policy and it should be applied.

On the motion of Councillors Stammers-Smith and Aoake it was resolved that the Property Subcommittee:

- a. Approve a licence to occupy airspace application for a portion of canopy located over the Mull Street road reserve from Glenorchy Motors Limited at 24-27 Mull Street, Sections 24 – 27, Block I, Glenorchy Town subject to the following conditions:**
 - i The applicant must pay a one off air space fee at commencement of their occupation based on 30% of the value of the land per square metre, multiplied by the area of occupation.**
 - ii The licence fee and legal and valuation costs are to be met by the applicant prior to the completed licence being released.**
 - iii The term of the licence is 50 years.**
- b. Authorise this report and resolution to be made available to the public as part of the next Mayor's report to Council.**

The meeting concluded at 10.45am.

Confirmed as a true and correct record:

Chairperson

Date