

**QLDC Council
26 June 2014**

Report for Agenda Item: 2

Department:
CEO Office

2. CEO's Report

Purpose

- 1 To update the Council on recent activities and progress on achieving Council priorities.

Recommendation

- 2 *That Council:*
 - a. **Note** the report.

Prepared by:



Adam Feeley
Chief Executive

10/06/2014

1. Meetings attended since the last report include:

- Meeting with Dave Beeche, Lagardere.
- Meeting with Patrick Franz, NZTE.
- Meeting with Michael Glading, NZ Open.
- Meeting with Hon Nick Smith.
- Veolia Contract Review meeting with Ian Cathcart (General Manager) and Jason Climo (Area Manager Southern South Island).
- Introductory meeting with Peter Alexander (CEO), Roy Stansfield (GM Retail) and Mike Jefferies (Leasing Manager), DNZ.
- Meeting with the Queenstown Chamber of Commerce Board.
- Attendance at a Colliers CBD Market Overview and 2014 QTN Property Market Overview.
- Attendance at an Otago Mayoral Forum, hosted by QLDC.
- Meeting with MBIE officials on Housing Accords.
- Introductory meeting with Stephanie Rotarangi, new Principal Rural Fire Officer for Otago.
- Meeting with Jeremy Morley, PwC.
- Attendance at a QAC Board Meeting.
- Attendance at a Quarterly QAC Liaison Review Meeting with Scott Paterson and John Gilks.
- Attendance at a DQ Strategic Review Board meeting.
- Introductory meeting with Steve Canny, Venture Southland/Film Otago Southland.
- Introductory meeting with Conor Roberts (Head of Public Affairs) and Chris Quin (Retail CEO), Telecom.
- Introductory meeting with Todd Barclay, Clutha-Southland National candidate.

2. Update: Progress on CE performance framework

1. Core Infrastructure and services:

1.1. Stage 2 Capex programme to be completed for Project Shotover (30 June):

The project remains on track. The tender closed on the 10 April 2014. Two bids with three options were received. A technical peer review is being undertaken by URS, and the commercial evaluation will commence on 18 June 2014.

- 1.2. ***Complete the Inner Links Scheme Assessment (30 June):***
The project is on schedule. Public consultation has now been completed and a report is underway for the Council's June meeting.
- 1.3. ***Conduct a phase two review of QLDC Property portfolio (31 March):***
Complete.
- 1.4. ***Paper on possible water metering or other options for water demand management (31 March):***
The report to Council has been completed, and principles for water management incorporated in the draft Annual Plan for public comment.

2. Community Services and Facilities

- 2.1. ***Complete a strategic review of library services (31 March):***
Complete.
- 2.2. ***Design of Wanaka Sports Facility and stakeholder agreement completed (30 June):***
Detailed design of the scope consulted on within the Annual Plan is progressing. A workshop will be held with Councillors in late July to consider the whole of life cost implications of different specification levels.
- 2.3. ***Review of service delivery options for recreational facilities (30 June):***
In discussion with the Mayor, it has been agreed to defer this to a workshop with Councillors in July.
- 2.4. ***Completion of campground outsourcing options (30 June):***
Following a Council resolution in April, a hearing for the option of granting a long-term lease has been publicly notified and will be conducted on 19 June 2014. Subject to that hearing outcome, the Chief Executive is authorised to proceed with negotiations for the lease of the campgrounds.

3. Regulatory functions and Services

- 3.1. ***Report on review of consenting systems and processes (31 March):***
A report was presented at the Council meeting held on 27 March 2014.
- 3.2. ***Establish an enforcement (monitoring/prosecutions) policy (30 June):***
An Enforcement Strategy and Prosecution Policy has been completed and is included as a separate agenda item.
- 3.3. ***Review of Council bylaws (31 March):***
The Dog Control Bylaw and associated policy is currently proceeding through the special consultative procedure following adoption for this purpose at the 22 May 2014 Council meeting. It is currently open for

submissions which are due to be received by 5pm on Monday 30 June 2014.

3.4. *Draft navigation and ramp fees bylaws (31 March):*

The Waterways and Ramp Fees Bylaw 2014 has been completed and will be included as a separate agenda item.

4. Environment

4.1. *Notification of key elements of new District Plan:*

This is still on track as per the programme agreed 17 April 2014.

5. Economic Development

5.1. *Deliver of draft Economic Development Strategy (EDS) (31 March):*

The draft of the EDS will be the subject of an Economic Development Summit with key stakeholders in June, followed by public consultation in July. It is planned to have the strategy (with any modifications) ready for adoption by Council in August/ September.

5.2. *Deliver papers on master-planning and operating structure (31 December), and ratings options and costings (31 March) for the proposed Queenstown Convention Centre:*

Complete.

6. Local Democracy

6.1. *Establish a Consultation Policy and Guidelines (30 June):*

At the request of Councillors, a draft Significance and Engagement Policy will be developed for input in July. This will include community engagement and significance feedback from the Draft Annual Plan consultation. The new policy is required to be adopted by December 2014.

7. Service

7.1. *Complete a revised performance framework for 2014/15 Annual Plan (30 June):*

This work is now complete and subject to be adopted, pending consultation, in the 2014 Annual Plan.

7.2. *New procurement arrangements in place (31 March):*

Complete.

7.3. *Deliver the Enterprise System (30 June):*

The final phase is now underway. Rollout of the training plan commenced on time. Functional testing of all major business processes is now complete. Some re-testing is outstanding but is not critical. Data conversion remains a risk under continual assessment. However it is not expected to impact the go-live date.

8. Financial management

8.1. *Complete a review of development contributions (30 June):*

The draft Annual Plan 2014/15 included an updated Development Contribution Policy which assumed that no legislative changes will take effect until 1 July 2015. The final policy will take into account the legislative changes that are likely to impact 2014/15 and the submissions received. It should be noted that a full review of the policy will take place as part of the LTP process next year.

8.2. *Establish an Audit and Risk Committee (31 December):*

Complete.

8.3. *Revised budget processes with improved costs identification (30 June):*

Complete.