|  |
| --- |
| **APPLICANT TO COMPLETE** |
| **BC Number** | Click here to enter text. |
| **CCC Applicant Name:** | Click here to enter text. |
| **Property Address** | Click here to enter text. |

(Select [x]  the appropriate check boxes)

|  |
| --- |
| CCC Application Documentation Requirements |
| **APPLICANT TO COMPLETE** | **COUNCIL USE ONLY** |
| **Yes** | **N/A** | **Description** | **Yes** | **N/A** | **RFI** | **Reasons for Decisions / Comments** |
| [ ]  |  | **CCC Application (Form 6) completed**[ ] **Certificate of Title** [ ]  **Agent Letter** [ ] **Completion Date**  *(if required)* | [ ]  |  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **All QLDC Invoices Paid?** [ ]  **No** Click to enter text | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **All DCN Fees Paid?** [ ]  **No** Click to enter text | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  |  | **All BC Conditions satisfied (see pg 2 of this form)***BC Conditions are listed on your issued Building Consent* | [ ]  |  | [ ]  | Click here to enter text. |
| [ ]  |  | **All Pre-final Inspections completed and passed***All required inspections are listed on your issued Building Consent. Completed Inspection reports viewable on eDocs. Approval to book Final Inspection will be provided once CCC processing is complete (see below)* | [ ]  |  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **Amendments approved***All Amendment Building Consents available for review on eDocs website*  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **All Minor Variations approved** *All Minor Variations available for review on eDocs website* [ ]  **As-Laid Plumbing & Drainage plans provided to QLDC** | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **Notices to Fix addressed***NTF records available for review on eDocs under your Property Address* | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **Warnings or Bans** *Any Warning/Ban information available for review on eDocs*  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **Record of Work (ROW) certificates submitted**[ ] **Foundations** [ ] **Walls** [ ] **Roof** [ ] **Wall Cladding** [ ] **Roof Cladding** [ ] **Bracing**[ ] **Damp Proofing** [ ] **Ventilation** [ ] **Column & Beams**[ ] **Other:** Click here to enter text. | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **Was Building Consent issued more than 5 years ago?**[ ]  **AF23.1 B2 Durability Modification Application Form***AF23.1 form available from QLDC website. Modified Durability terms to be specified in consultation with QLDC*[ ]  **Independent Inspection report submitted***If inspection is refused a building inspection report from a “suitably qualified building consultant”. May be submitted. See website for guidance*  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | [ ]  | **Form 27R- Residential Compliance Schedule** *Note: Residential Compliance Schedule is for Cable Cars only.*[ ]  **SS16 Form Completed** | [ ]  | [ ]  | [ ]  | Click here to enter text. |
|  |
| **COUNCIL USE ONLY** |
| **CCC Processing- Documentation Complete** | **YES** [ ]  | **NO** [ ]  | **Further information required** |
| **Final Inspection Result** | **PASS** [ ]  | **FAIL** [ ]  | **Processing clock stops until Inspection Passes** |
| Producer Statements and Certification |
| **APPLICANT TO COMPLETE***Please indicate “Yes” for all Conditions/Producer Statements that were listed as required on your issued Building Consent or which were agreed to during a Building Inspections.*  | **COUNCIL USE ONLY***Please document reasons for decision for all reviewed Producer Statements, Certification and reports below. After submitted information has been assessed as being acceptable decision to approve the Final Inspection may be made:*  |
| **Yes** | **BC Cond No.** | **Producer Statement**  | **Supporting Report****Provided** | **Producer Statement acceptable?**  | **Supporting Report acceptable?** | **RFI** | **Reasons for Decisions / Comments** |
| [ ]  | **1** | **PS1 Truss Design and As-Built Plans** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **2** | **Gaswork certification** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **4** | **Surveying Certification- Setout: floor levels** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **8** | **PS4 Compaction & bearing capacity**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **9** | **PS4 Geotechnical**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **10** | **PS4 Drive Piles**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **11** | **PS4 Masonry**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **12** | **PS4 Precast**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **13** | **PS3 Intumescent Coating** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **14** | **PS3 Membrane installation**[ ]  **Internal** [ ]  **External** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **15** | **PS3 Cladding construction**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **16** | **PS3 Roof Cladding/membrane** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **17** | **PS3 Effluent Disposal** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **19** | **PS3 Fire Alarm** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **22** | **PS3 Sprinkler System** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **25** | **PS3 Principle Contractor** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **26** | **PS4 Engineer + Report** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **30** | **PS3 Barrier installation** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **32** | **Surveying Certification- Setout: building siting** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **36** | **PS3 Passive Fire Protection** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **37** | **PS4 Passive Fire Protection**  | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **39** | **Electrical Certification** | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **Other** | Click here to enter text. | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **Other** | Click here to enter text. | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| [ ]  | **Other** | Click here to enter text. | [ ]  | [ ]  | [ ]  | [ ]  | Click here to enter text. |
| CODE COMPLIANCE CERTIFICATE DECISION  |
| **Decision: The CCC**  [ ]  **Can be Granted**  [ ]  **Cannot be Granted**  **Reason for the Decision:** *(Refer Building Act s92 – 95)*[ ]  **SATISFIED** on reasonable grounds that the building work complies with the building consent because the final inspection has passed AND all the required documents have been received and are adequate.[ ]  **NOT SATISFIED** on reasonable grounds that the building work complies with the building consent because:(Please Provide comments below)  [ ]  Work is not complete [ ]  Missing documentation [ ]  Inadequate documentation**Comments:**Click here to enter text. |
|  |
| OUTCOME OF DECISION Certification Competency Required- refer to TS-17 Skills Matrix  |
| [ ]  **CCC to be issued** | [ ]  **CCC to be refused**[ ]  **Owner Notified:** **Comments:** Click here to enter text. | **Notice to Fix Issued:** [ ]  **Yes**  [ ]  **N/A****Comments:** Click here to enter text. |
| **BCO Name:** Click here to enter text. | **Date:**  | Click here to enter text. |
| **BCO Signature:** |
|  |
| SENIOR REVIEW (Optional)  |
| I am satisfied on reasonable grounds that the officer has completed the process competently **Comments**: Click here to enter text. |
| **BCO Name:** Click here to enter text. | **Date:** | Click here to enter text. |
| **BCO Signature:** |