

APPLICANT TO COMPLETE	
BC Number	
CCC Applicant Name:	
Property Address	

(Select ☐ the appropriate check boxes)

CCC APPLICATION DOCUMENTATION REQUIREMENTS						
APPLICANT TO COMPLETE			COUNCIL USE ONLY			
Yes	N/A	Description	Yes	N/A	RFI	Reasons for Decisions / Comments
		CCC Application (Form 6) completed, including: Certificate of Title Agent Letter Completion Date <i>(if required)</i>				
		All QLDC Invoices Paid? No				
		All DCN fees Paid? No				
		All BC Conditions satisfied (see pg 2 of this form) <i>BC Conditions are listed on your issued Building Consent</i>				
		All pre-Final Inspections completed and Passed <i>All required inspections are listed on your issued Building Consent. Completed Inspection reports viewable on eDocs. Approval to book Final Inspection will be provided once CCC processing has been completed (see below)</i>				
<input type="checkbox"/>		Amendments approved <i>All Amendment Building Consents available for review on eDocs</i>				
		All Minor Variations approved <i>All Minor Variations available for review on eDocs</i> As-Laid Plumbing & Drainage plans provided				
		Notices to Fix addressed <i>NTF records available for review on eDocs under your Property Address</i>				
		Warnings or Bans <i>Any Warning/Ban information available for review on eDocs</i>				
		Was Building Consent issued more than 5 years ago? AF23.1 B2 Durability Modification Application Form <i>AF23.1 form available from QLDC website. Modified Durability terms to be specified in consultation with QLDC</i> Independent Inspection report submitted <i>If inspection is refused a building inspection report from a "suitably qualified building consultant" may be submitted. See website for guidance</i>				

COMPLIANCE SCHEDULE FORMS						
Applicant to Complete			Council Use Only			
Yes	N/A	Description	Yes	N/A	RFI	Reasons for Decisions / Comments
		Form 27 (New Compliance Schedule) Completed All SS forms completed (see Page 3)				
		Form 11 (Amendment) Completed All SS forms completed (see Page 3)				

COUNCIL USE ONLY			
CCC Processing- Documentation Complete	YES	NO	Further information required
Final Inspection Result	PASS	FAIL	Processing clock stops until Inspection Passes

PRODUCER STATEMENTS AND CERTIFICATION

APPLICANT TO COMPLETE

Please indicate "Yes" for all Conditions/Producer Statements that were listed as required on your issued Building Consent or which were agreed to during a Building Inspections.

COUNCIL USE ONLY

Please document reasons for decision for all reviewed Producer Statements, Certification and reports below. After submitted information has been assessed as being acceptable decision to approve the Final Inspection may be made:

Yes	BC Cond No.	Producer Statement	Supporting Report Provided	Producer Statement acceptable?	Supporting Report acceptable?	RFI	Reasons for Decisions / Comments
	1	PS1 Truss Design <u>and</u> As-Built Plans					
	2	Gaswork certification					
	4	Surveying Certification- Setout: floor levels					
	8	PS4 Compaction & bearing capacity					
	9	PS4 Geotechnical					
	10	PS4 Drive Piles					
	11	PS4 Masonry					
	12	PS4 Precast					
	13	PS3 Intumescent Coating					
	14	PS3 Membrane installation Internal External					
	15	PS3 Cladding construction					
<input type="checkbox"/>	16	PS3 Roof Cladding/ Membrane					
	17	PS3 Effluent Disposal					
	18	PS3 Mechanical Ventilation					
<input type="checkbox"/>	19	PS3 Fire Alarm					
	20	Fire Safety Systems Certificate- New					
	43	Fire Safety Systems Certificate- Altered/Extended					
	21	Sprinkler System (SSC)- New					
	44	Sprinkler System (SSC)- Altered/Extended					
	22	PS3 Sprinkler System					

Yes	BC Cond No.	Producer Statement	Supporting Report Provided	Producer Statement acceptable?	Supporting Report acceptable?	RFI	Reasons for Decisions / Comments
	23	Fire Door Certification					
	24	PS3 Illuminated Exit Signs					
	25	PS3 Principle Contractor					
	26	PS4 Engineer + Report					
	27	Acoustic Certification					
	28	Listening Systems for Hearing Impaired					
	29	PS3 Lift/People Mover (mechanical fixed)					
	30	PS3 Barrier installation					
	32	Surveying Certification- Setout: building siting					
	34	PS3 Emergency Lighting					
	36	PS3 Passive Fire Protection (installer)					
	37	PS4 Passive Fire Protection (CPENG)					
	39	Electrical Certification					
	Other						
	Other						

SPECIFIED SYSTEMS & AS-BUILTS

APPLICANT TO COMPLETE				COUNCIL USE ONLY			
All required Specified System (SS) forms and As-Builts as listed in your Form 27 or 27R must be received by QLDC as part of your CCC application. Please indicate "Yes" for all SS forms that have been submitted. These are available for review on eDocs				Please document reasons for decision for all reviewed SS Forms and As-builts below. After SS information and Producer Statement information has been assessed as being acceptable, the Final Inspection may be approved to proceed:			
Yes	SS No.	Specified System	As-Builts provided	SS Form acceptable?	As-Builts Acceptable?	RFI	Reasons for Decisions / Comments
	1	Auto Systems for Fire Suppression					
	2	Auto or manual emergency warning systems for fire or other dangers					
	3/1	Automatic Doors					
	3/2	Access-Controlled Doors					

CS33C- CCC Commercial Issuing Checksheet

Yes	SS No.	Specified System	As-Built provided	SS Form acceptable?	As-Built Acceptable?	RFI	Reasons for Decisions / Comments
	3/3	Interfaced Fire or Smoke Doors or Windows					
	4	Emergency Lighting Systems					
	5	Escape Route Pressurisation Systems					
	6	Riser Mains					
	7	Automatic Back-Flow Preventers					
	8/1	Passenger-Carrying Lifts					
	8/2	Platform, Low Speed & Service Lifts					
	8/3	Escalators and Moving Walks					
	9	Mechanical Ventilation or Air Conditioning Systems					
	10	Building Maintenance Units					
	11	Laboratory Fume Cupboards					
	12/1	Audio Loops					
	12/2	FM Radio Frequency & Infrared Beam Transmission Systems					
	13/1	Mechanical Smoke Control					
	13/2	Natural Smoke Control					
	13/3	Smoke Curtains					
	14/1	Emergency Power Systems (SS1 - 13)					
	14/2	Signs (for SS1 – 13)					
	15/1	Systems for communicating spoken info to facilitate evacuation					
	15-2	Final Exits					
	15/3	Fire Separations					
	15/4	Signs					
	15/5	Smoke Separations					
	16	Cable Cars					

CODE COMPLIANCE CERTIFICATE DECISION

Decision: The CCC ☐ Can be Granted ☐ Cannot be Granted

Reason for the Decision: (Refer Building Act s92 – 95)

SATISFIED on reasonable grounds that the building work complies with the building consent because the final inspection has passed AND all the required documents have been received and are adequate.

☐ **NOT SATISFIED** on reasonable grounds that the building work complies with the building consent because:
(Please Provide comments below)

☐ Work is not complete ☐ Missing documentation ☐ Inadequate documentation

Comments:

OUTCOME OF DECISION

Certification Competency Required- refer to TS-17 Skills Matrix

CCC to be issued

☐ CCC to be refused

☐ Owner Notified:

Comments:

Notice to Fix Issued: ☐ Yes ☐ N/A

Comments:

BCO Name:

Date:

BCO Signature:

SENIOR REVIEW (OPTIONAL)

I am satisfied on reasonable grounds that the officer has completed the process competently

Comments:

BCO Name:

Date:

BCO Signature: